

**DISTRICT 112 CONFERENCE BUDGET**

Venue Millennium Hotel Rotorua

Dates 16-19 May 2025

18-Jun-25

**The district is registed for GST**

Pax      each      Inc GST      Excl GST

**SUMMARY OF DISTRICT CONFERENCE INCOME AND EXPENDITURE****TI Codes****11      Proiected Income**

<b>6025</b>	Revenue from Registrations	\$26,681.00	\$23,200.87
<b>6035</b>	Conference-Raffle	\$0.00	\$0.00
<b>6040</b>	Conference-Auction	\$0.00	\$0.00
<b>6010</b>	Conference-Donation	\$0.00	\$0.00
<b>6030</b>	Sponsorship - Rotorua Trust	\$8,550.00	\$7,434.78
	Surplus from Optional Meals	<b>-\$2,055.32</b>	<b>-\$1,787.24</b>
<b>6020</b>	Conference-Other Revenue - Fri nite 112 x \$10	\$1,120.00	\$973.91
	<b>TOTAL REVENUE</b>	<b>\$34,295.68</b>	<b>\$29,822.33</b>

**Expenses**

Variable Expenses	\$22,762.00	\$19,793.04
Complementary Registrations	\$0.00	\$0.00
Room Hire	\$5,015.00	\$4,360.87
Audio Visual Costs	\$2,400.00	\$2,086.96
Other Fixed Expenses	\$1,046.64	\$910.12
<b>TOTAL EXPENSES</b>	<b>\$31,223.64</b>	<b>\$27,150.99</b>

**SURPLUS****\$3,072.04      \$2,671.34****PART ONE. EXPENSES COVERED BY REGISTRATIONS****Part B Registration Income**

Code	Pax	Each	Inc GST	Excl GST
Early Bird Registration Rate	86	\$149.00	\$12,814.00	\$11,142.61
Full Registration Rate (125% of EB rate	61	\$185.00	\$11,285.00	\$9,813.04
<b>Sub Total of Full Registrations</b>	<b>147</b>			
Saturday One Day	9	\$98.00	\$882.00	\$766.96
Sunday One Day	10	\$98.00	\$980.00	\$852.17
Contest Spectators	18	\$40.00	\$720.00	\$626.09
<b>TOTAL REVENUE FROM REGISTRATIONS</b>			<b>\$26,681.00</b>	<b>\$23,200.87</b>

<b>Part C Variable Costs</b>		Pax	Each	Inc GST	Excl GST
7078	Conference Morning & Afternoon Teas Friday (excludes DEC MT)	0	\$0.00	\$0.00	\$0.00
7078	Conference Morning & Afternoon Teas Saturday 170 pax x 2	340	\$17.35	\$5,900.00	\$5,130.43
7078	Conference Morning & Afternoon Teas Sunday 170 pax x 2	340	\$17.35	\$5,900.00	\$5,130.43
7004	Conference Badge Holders	200	\$0.00	\$0.00	\$0.00
7004	Conference Badges Lanyards	200	\$0.00	\$519.02	\$451.32
7004	Conf Team Identification	200	\$0.00	\$0.00	\$0.00
7030	Photocopies of Educational Handouts	200	\$0.00	\$0.00	\$0.00
7020	Conference Programs	200	\$17.11	\$3,421.25	\$2,975.00
7012	Conference Bags	200	\$18.07	\$3,615.13	\$3,143.59
7012	Conference Pins 100 year	200	\$13.42	\$2,681.26	\$2,331.53
7012	Other Bag Contents - water and sweets	200	\$2.28	\$455.34	\$395.95
7012	Club Ribbons			\$270.00	\$234.78
<b>Total Variable Costs</b>				<b>\$22,762.00</b>	<b>\$19,793.04</b>
<b>Total Variable Costs per person</b>				<b>\$85.58</b>	

<b>Part D Venue Costs</b>		Inc GST	Excl GST
7014	Venue Hire (Excluding Hire of District Executive venue)	\$5,015.00	\$4,360.87
7014	Stage Units	\$0.00	\$0.00
7014	Tables / Table Cloths	\$0.00	\$0.00
7014	Miscellaneous Venue costs	\$0.00	\$0.00
7014	WIFI Fee	\$0.00	\$0.00
7042	Venue staff costs, not included in Venue hire	\$0.00	\$0.00
<b>Total Venue Costs</b>		<b>\$5,015.00</b>	<b>\$4,360.87</b>

<b>Part E Audio Visule Costs</b>		Inc GST	Excl GST
7022	Venue Base Costs (excluding DEC & Int Speech)	\$0.00	\$0.00
7022	Venue hirage of AV equipment	\$2,400.00	\$2,086.96
7042	Venue Audio-visual Staff Costs if not included in AV Costs	\$0.00	\$0.00
7022	District 112 AV Costs (incl Hirage, excl DEC & Int Speech)	\$0.00	\$0.00
7022	Other IT Costs (not WIFI)	\$0.00	\$0.00
7042	Venue staff costs, not included in AV Costs	\$0.00	\$0.00
<b>Total Audio Visual + IT Costs</b>		<b>\$2,400.00</b>	<b>\$2,086.96</b>

<b>Part F Other Fixed Costs</b>		Inc GST	Excl GST
<b>Other Fixed Costs</b>			
7008	Conference promotional Materials	\$0.00	\$0.00
7012	Stationery	\$0.00	\$0.00
7018	Decorations (other than for Optional meals)	\$0.00	\$0.00
7018	Signage	\$0.00	\$0.00
7020	Other printing (excl Programmes)	\$0.00	\$0.00
7030	Other Photocopying	\$0.00	\$0.00
7030	Registration Forms	\$0.00	\$0.00
7032	Phone calls	\$0.00	\$0.00
7042	Outside Contractors (not associated with Optional meals)	\$0.00	\$0.00

7044	Conference Postage			\$0.00	\$0.00
7090	Equipment Rental			\$858.45	\$746.48
7070	Bank fees			\$0.00	\$0.00
7080	Prizes			\$0.00	\$0.00
7080	Thank you gifts Note 2	5	37.63	\$188.19	\$163.64
<b>Total Other Fixed Costs</b>				<b>\$1,046.64</b>	<b>\$910.12</b>

NOTE !: TI does not allow "miscelanious" costs in a budget. The Transport cost item is our provision for unexpected costs, usually about 5% of registartion revenue)

NOTE 2: TI Policy limits the cost of a gift to 1 person at USD 25.00

## PART TWO. OPTIONAL MEALS

Dinners are always optional meals as is the Friday Lunch. The committee decides whether the Saturday Lunch is optional or included in the Registration. The committee also decides whether to boost the protein contest of the Sunday Morning tea or to make a Sunday Lunch an optional meal. Occasionally (rarely) in the past a Conference has included an optional breakfast on either the Saturday or Sunday, usually for a special even eg Brakfast with the international visitor or first timers breakfast.

	Pax	Each	Inc GST	Excl GST
<b>Saturday Lunch</b>				
Food Cost	95	38	\$3,610.00	\$3,139.13
Revenue	93	\$27.50	\$2,557.50	\$2,223.91
Surplus			<b>-\$1,052.50</b>	<b>-\$915.22</b>
<b>Sunday Lunch</b>				
Food Cost	80	38	\$3,040.00	\$2,643.48
Revenue	76	\$27.50	\$2,090.00	\$1,817.39
Surplus			<b>-\$950.00</b>	<b>-\$826.09</b>
<b>Saturday Dinner</b>				
Food Cost	105	80	\$8,400.00	\$7,304.35
Entertainment			\$2,000.00	\$1,739.13
Decorations			\$65.65	\$57.09
Total Cost			<b>\$10,465.65</b>	<b>\$9,100.57</b>
Cost Each			\$130.82	\$113.76
Selling Price			\$78.00	\$67.83
Surplus			<b>-\$52.82</b>	
Budgeted Surplus from Optional Meals			<b>-\$2,055.32</b>	

<b>DISTRICT EXPENSES</b>	Incl GST	Exc GST
<i>These do not play part of the Conference Budget and are not included above</i>		
Filming the International Speech Final	\$0.00	\$0.00
Venue Hire (Cost of the breakout room for their meeting/s)	\$350.00	\$304.35
Wine and cheese platter	\$445.00	\$386.96
Friday Afternoon Tea	\$1,230.00	\$1,069.57
	<b>\$2,025.00</b>	<b>\$1,760.87</b>
The DEC/DOT starts at 12:30 pm on the Friday. No lunch is		