District 112 Executive Meeting Minutes

7 March 2025

Meeting was called to order at 7:03 pm, 7 March 2025

DD Richard warmly welcomed all present.

AM Toni read the "Notice Of Meeting"

DD Richard confirmed the standard procedures for a District Executive Meeting and noted this meeting was being recorded.

2 Confirmation of Quorum

There were 28 District Officers registered to attend this meeting.

DP Neil confirmed a quorum for an Executive Committee Meeting is the majority of its members.

The Executive currently has **7** senior officers, **8** Division Directors, and **26** Area Directors making a total of **41** members. A quorum is therefore **21** members.

As there was a total of **37** registrations of which **8** were not district officers the quorum count was **29**. No Point of Order was raised requesting an actual count of officers present. The quorum calculation method is as per TI recommendations.

3 District Mission Statement

PQD Marlene read the District Mission following a Point of Order by PQD Marlene when this requirement had been inadvertently overlooked.

4 Speaking Rights

DD Richard confirmed the speaking and voting rights and extended speaking rights only to:

Neil Stichbury, DTM, PDD as District Parliamentarian

Other Past District Directors and District Governors present

Meeting Zoom Master: Troy Smith

District Webmaster, Mike Diggins

District Audit Committee Chair, Alistair Jennings

District Retention Chair, Elizabeth Viljoen

Region Advisor Stephen Budai

DD Richard also confirmed the Chat Masters were CGD Mark and PQD Marlene.

5 Apologies

Admin manager Toni confirmed the apologies as follows:

Area L2 Director George Ham
Area L3 Director Shane Potter
Area O2 Director Steven Cui
Area O5 Director Yen Cheung
Area P1 Director Gordon Gower
Area P2 Director Helen Ivess
Area Q2 Director Chareza Fourie
District Training Chair Amy Overington
Rotorua Conference Chair Jennie Perkins
Division R Director Meegan also noted an apology from Area R3 Director Peter Drew
Logistics manager John O'Leary was also added to the list.

Motion: **"That Apologies Be Accepted"**
Moved: AM Toni Sharp
(No seconder was required.)
There being no opposition the motion was adopted.

6	Confirmation of Agenda

Points of interest from Toastmasters international Board minutes was added under Item 14.2
There were no further items added.

Motion: **"That The Agenda Be Adopted"**
Moved: IPDD James Hippolite
Seconded: AD L4 Natalia Ortega
There being no opposition the motion was adopted.

7	Confirmation of the Minutes

7.1 Corrections to the Minutes – no corrections were advised.
Motion: "**That The Minutes Of The District Executive Meeting Held ON Saturday 21st September 2024 As Circulated Are A True And Correct Record**".
Move: AM Toni Sharp
Seconded: AD N2 Jerry Jacob
There being no opposition the motion was adopted.

7.2 **Matters arising from the Minutes** – there were no matters arising.

DD Richard asked Zoom Master Troy Smith to delete the September 21st 2024 recording

8	Correspondence

DD Richard presented an email from TI on Contest eligibility.

PDDG Murray quoted the clause DD indicated advice has to be given prior to the first club beginning contests.

PDG Alun raised a point of order Referring to our District Procedures.

AD N2 Jerry queried the details of clubs in good standing which was clarified for him.

Motion: **"That The Inwards Correspondence Be Received"**

Moved: AD P4 Jobet Panton
Seconded: AD M5 Steve Vale
There being no opposition the motion was adopted.

9 District Officer Appointments / Resignations

9.1 Officer Resignations Received

Edune Rogers, Area Director	N1
Nicholas Wilmore, Area Director	P3

9.2 Confirmation of District Officer Appointments

Ralph Connor has been appointed as Area Director for Area P3.

Motion: "**That The Appointment As Presented Be Accepted**"

Moved: AM Toni Sharp
Seconded: Div L Sheryl Dickerson
There being no opposition the motion was adopted.

9.3 New Clubs Allocations

Hobsonville Toastmasters had chartered into Area L1

Motion: "**That The District Executive Committee Approves The Club Allocation As Provided**"

Moved: CGD Mark Tweedale
Seconded: AD N2 Jerry Jacob
There being no opposition the motion was adopted.

DD Richard warmly welcomed Hobsonville Toastmasters Club to D112 and thanked the team that had bought this club to fruition.

10. District Conference Rotorua 2025

DD Richard specified that District Procedure 8.5.1, required the District Executive to approve the conference programme, and the presenters of educational sessions.

Motion: "**That The 2025 Conference Report Be Received"**

Moved: PQD Marlene Krone

Seconded: AD N2 Jerry Jacob

There being no opposition the motion was adopted.

PQD presented the report on behalf of Conference Chair Jennie Perkins.

This presentation included an overview of the programme and listed the educational presenters who were:

Keynotes:

David Templeman

Monica Moore

Educationals:

Mentoring - Eileen Santos

Pathways - Mike Diggins

Humorously Speaking - Robin Grieve

The following questions and comments were raised:

1. PDDG Murray, to DLC Chair James, queried if Candidates Showcase will be on site or online, James will confirm. The expectation is on site.

2. On the agenda it shows the Pinning ceremony at the start of the D&D. clarified that the pinning ceremony will lead the D&D so those not registered for the D&D will be able to attend.

3. Re contest briefings, PDDG Murray raised a concern that only 45 minutes has been allocated for briefings, he also iterated that all District equipment needs to be on hand for contestants to test at the briefing. He also noted that there is a possibility that one contestant may be in more than one contest and therefore may have to choose which briefing to attend. Murray also raised a concern in particular re the briefing for the International Contest to ensure the official videographer is able to confirm all required technology aspects have been adhered to and the Contestants are comfortable with the expectation.

   CGD Mark reminded all that Division R had not held contests at this time.

10.2 a) **Confirmation of Programme**

Motion: ”**That the Conference program, as presented, be approved**”

Moved: PQD Marlene Krone

Seconded: ADQ3 Paul Jacobs

There being no opposition the motion was adopted.

10.2 b) **Confirmation of Presenters**

Motion: “**That the presenters of educational sessions And Keynotes, as presented, be approved”**

Moved: PQD Marlene Krone

Seconded: Div K Helen Madden

There being no opposition the motion was adopted.

11.	Financial Reports

District Finance Manager Warrick Brooks was invited to present his Year-To-Date District Profit and Loss Account Report for the period 1 July to 31st December 2024.

This report was purely informational and there was no motion to receive.

The $72390 figure in the report, at this stage includes conference revenue

This would be $53K less the Conference revenue

Expenses biggest costs are as always travel, accommodation, Education

Div K Helen queried the $3K variance,

FM Warrick noted this was confirming the 6 months was against the actual budget,.

When will the balance of the Marketing fund, approximately 3200 be spent?

DD Richard confirmed this will be done in the next two months.

PDDG Murray highlighted we are doing well against budget in relation to membership revenue.

12.	Trio and Division Director Reports

12.1 District Director's Report

DD Richard presented his report with no further updates. He did however acknowledge and thank members for their commitment to Pathways.

12.2 Program Quality Director's Report

PQD Marlene presented her report with no further updates.

12.3 Club Growth Director's Report

CDG Mark presented his report with the following updates:

Paid clubs (i.e. clubs in good standing) actual to date is now 123. Only 7 to go

Member payments actual to date is now 2,479 still 2,166 to go - keep pushing.

Distinguished clubs remains the same hopefully we see these numbers go up soon, once payments until September start rolling in.

Area visits:

Previously 75% had not been scheduled/started/ completed and only 5% were complete

Now only 41% have not been scheduled/started/completed and 27% are complete - well done team!

Special mention to Area Directors N2 Jerry Jacob & O2 Steven Cui - who have completed all their visits already!

Finally Mark was happy to announce that the following 4 clubs had clawed their way back into good standing.

College Hill, Pokeno, Taniwha Hunters & Havelock North - keep going everyone else.

12.4 Public Relations Manager's Report

PRM Kenneth presented her report with no further updates

12.5 Immediate Past District Director's Report

IPDD James presented his report with the following update:

He was pleased to report in his role as DLC Chair that all required roles have a valid nomination, that 10 out of 12 interviews had been completed and that the DLC report will be published on time.

12.6 Division Director's Reports

Division K Director Helen presented her report with no further updates.

Division L Director Sheryl presented her report with no further updates.

Division M Director Margot presented her report with the following correction:
Twilight Talkers does not have any DCP points to date.

DD Richard confirmed that as the Division N report has not been published in time a motion needed to be approved to received the report

Motion: "**That The Division N Report Be Received**"

Moved: AD N2 Jerry Jacob

Point of Order was raised by Murray due to the confirmation of a seconder not having been addressed prior to the presentation of the report.

Seconded: IPDD James

There being no opposition the report was received.

Division N Director Nathan presented his verbal report which is now published on the D112 website under District Documents.

Nathan also confirmed that N2 Jerry is also overseeing Area N1 clubs since the resignation of the Area N1 Director. Jerry was warmly thanked for his extra commitment to District by supporting these clubs.

Division O Director Sandeep presented his report with the following update:

That Pokeno Club has now come back into good standing.

Division P Director Tracy presented her report with no further updates

Division Q Director Talia presented her report with the following updates:
Taniwha Hunters is back in good standing

All clubs participated in Area Contests which was awesome.

Division R Director Meegan presented her report with no further updates.

12.7 Questions on the Reports – no questions were raised.

Motion: "**That The Officer's Reports, Except For The Finance Manager's Report, Be Approved**"

Moved: AM Toni Sharp

Seconded: Div R Meegan Herewini

There being no opposition the motion was adopted.

13.	Alignment

Motion: "**That The Interim Alignment Report Be Received**"

Moved: AM Toni Sharp

Seconded: Div M Margot Burton

There being no opposition the report was received.

Alignment Co-Chair PDDG Murray Coutts was invited to present the report.

Discussion:

Div M Margot asked how the nominations for the new Divisions work for the elections? DLC Chair had been supplied with the prospective new Division layout well in advance to ensure the reduction in Divisions was clear to all.

Margot also noted that M1 clubs did not look strong and she queried why there were not 5 clubs in that prospective area.

Murray confirmed the geographical layout as to how this Area had been proposed.

Margot also reiterated how important it is that Area Directors are well supported particularly with some areas now having a mix of Corporate and Community clubs, Reassurance by PQD Marlene iterated that all will be supported.

AD M5 Steve reiterated his concerns in relation to the mix of Corporate/Community Clubs, feedback from his clubs was that in the past the draw of members to support at Area events can be challenging. He noted that historically there had been issues in the two types of clubs interacting and sharing the responsibilities.

AD M4 Cedrick clarified that Corporate clubs tend to have a different view or mission due to having to show an element of development for internal purposes. He noted the intentions can be very different as their membership is purely a tick box exercise.

AD N2 Jerry clarified that Moo Talk is a lunchtime club.

Motion: "**That Recommendation one (1) Of The Interim Alignment Report, Specifically Related To Division Title Changes, Be Adopted**"

Moved: AM Toni Sharp

Seconded: Div M Margot Burton

There being no opposition the motion was adopted.

Motion: "**That Recommendation two (2) Of The Interim Alignment Report, Specifically Related To Proposed Alignments, Be Adopted"**

Moved: AM Toni Sharp

Seconded: AD Q3 Paul Jacobs

There being no opposition the motion was adopted.

14	Any other Business

14.1 General Business

No General Business had been presented.

14.2 Other General Business introduced at the start of the meeting

DD Richard - Points of interest from the TI Board Minutes.

Districts can now have 2 District Conferences where contests are able to be split.

PDDG Murray clarified on TI Policy 6.

PQD Marlene iterated that District will advise the D112 members as a whole what options are coming up following further research.

15 Close

DD Richard confirmed the next meeting of the District 112 Executive Committee was being held on Friday 16th of May 2025, beginning at 1:00 PM.

PDDG Murray raised a point of order that the Rotorua programme specifies the start time for the Exec on Friday is 12:00 and DD Richard noted this revising the meeting start time to 12:00pm.

The meeting was declared closed at 8:38 pm.

ATTENDANCE LIST

OFFICER	NAME
DD	Richard Perkins
PQD	Marlene Krone
CGD	Mark Tweedale
IPDD	James Hippolite
AM	Toni Sharp
FM	Warrick Brooks
PRM	Kenneth Gustilo
Div K	Helen Madden
Div L	Sheryl Dickerson
Div M	Margot Burton
Div N	Nathan Saminathan
Div O	Sandeep Kinge
Div P	Tracy Bovett
Div Q	Talia Powell
Div R	Meegan Herewini
AD K1	Jeannet Penney
AD K3	Sonley Johnstone
AD L4	Natalia Ortega
AD M5	Steve Vale
AD N2	Jerry Jacob
AD N3	Dan Windwood
AD N4	Charles Wilding
AD P3	Ralph Connor
AD P4	Jobet Panton
AD Q1	Karan Allen
AD Q3	Paul Jacobs
AD R1	Sheryl McGrath