MINUTES OF THE DISTRICT 112 SEMI-ANNUAL DISTRICT COUNCIL MEETING HELD VIA ZOOM ON 27TH SEPTEMBER 2024 COMMENCING AT 7.00 PM

Abbreviations used in the Minutes below.

District Director	DD	Webmaster	WM
Program Quality Director	PQD	District Parliamentarian	DP
Club Growth Director	CGD	Zoom Master	ZM
Administration Manager	AM	Regional Advisor Region 12	RA
Public Relations Manager	PRM	Area Director	AD
Finance Manager	FM	Division Director	DivD
Immediate Past District Director	IPDD	Toastmasters International	TI

1 Call to order and Welcome

DD Called the meeting to order, welcomed all present and advised the meeting was being recorded.

AM Read the notice of meeting.

DD Advised that officials for this meeting were:

- Presiding Officer Richard Perkins DTM as District Director
- District Parliamentarian Neil Stichbury DTM PDD
- District Zoom Master Troy Smith
- Chat Master Wendy Wickliffe DTM PDD
- Timer RA Stephen Budai DTM PDD

DD Advised the Procedures For the Virtual District Council Meeting.

1. Council members were advised how to label themselves.
2. During the meeting everyone will be muted.
3. If you have questions, please type your name into the chat and wait to be acknowledged.
4. The chat will be monitored.
5. I will put a motion, and then ask if there is any opposition to it.
6. If no member objects to the motion, the motion is carried.
7. If there is any opposition then we will use the voting rooms.
8. The poll will be open for up to two minutes or until the result is clear.
9. The District Public Relations Manager may take screen shots of the Gallery to use on Social Media.
10. This meeting is being recorded as a back up to the minutes.
11. The recording will be deleted once the May 2025 District Council meeting approves the minutes of this meeting.

2 District Mission Statement

PQD ***"The District Mission is to build new clubs and support all clubs in achieving excellence."***

3 Credentials Report and Confirmation of Quorum

DD Invited District Parliamentarian Neil to confirm a quorum was present.

DP This is the District Semi-annual District Council meeting. A quorum for a Virtual District Council Meeting is one third of the Club Presidents and Vice-Presidents Education.

The District currently has 128 clubs, making a total of 256 votes.
One third of this is 86 votes.

At the meeting it was not possible to determine if a quorum was present or not. At the close of the meeting ZM Troy was able to download the list of Council members that were present and supplied this list to DP Neil and AM Toni.

AM went through all details and confirmed with all Council members the following day that a quorum was present with 89 Council members actually in attendance.

4 Speaking Rights

DD Advised the Speaking Rights for this meeting.

DD Invited all those Toastmasters present to officially attend and extended speaking rights **only** to current District 112 Field Officers and all past District Governors/ District Directors.

DD Extended a Special acknowledgement and welcome to Region 12 Advisor Stephen Budai DTM PDD.

5 Apologies

AM Apologies have been received from the following members:

- CHB Toastmasters Club
- Eco City Waitakere Club
- Ellerslie Sunrise Toastmasters
- Waiheke Island
- Warkworth Club

Note: Other Council members did register an apology however as their alternative officer was registered an apology was not submitted for the club.

Apologies from District Officers:

- Division N Director Nathan Saminathan
- Area P1 Director Gordan Gower
- Area P3 Director Nicholas Willmore

DD Asked if there were any further apologies from members.

- AD N2, Jerry Jacob requested to submit an apology for Ma Runga Waka

AM I move:

"**THAT APOLOGIES BE ACCEPTED**"

DD No seconder is required.

There being no opposition the motion was adopted.

6 Confirmation of Agenda

DD Called for any additional items to be added to the published agenda, none were forthcoming.

DD Called for a mover for the motion

"THAT THE AGENDA BE ADOPTED"

Moved: PQD Marlene Krone
Seconded: AD P4 Jobet Panton

There being no opposition the motion was adopted.

7 Confirmation of the Minutes

DD Asked if there were any significant corrections to the minutes; none were forthcoming.

District Administration Manager Toni was asked to move the motion.

AM I move:

"**THAT THE MINUTES OF THE Annual DISTRICT COUNCIL MEETING HELD ON 4th May 2024, AS CIRCULATED ARE A TRUE AND CORRECT RECORD**"

Seconded: DivD K Helen Madden

There being no opposition the motion was adopted.

7.1 Matters Arising from the Minutes

There were no matters arising.

DD Requested the District Zoom Master please now delete the recording of the 4th May 2024 Annual District Council meeting.

ZM Done

8 Correspondence

DD The following correspondence needs to be bought to the attention of this meeting.

TI confirmation of minimum Division/Area requirements as from 1st July 2025.

AM Expanded that this requirement is going to significantly impact three of our Divisions, K, Q & R that currently have only three areas. The DCM needed to be fully aware that these significant changes were required to take place in advance of future communications from the Realignment Committee.

PDDG Murray added that an Area must also have a minimum of 4 clubs in good standing to meet the TI requirements.

DD Asked Administration Manager Toni to move the motion confirming correspondence

AM The motion being:

"**THAT THE INWARDS CORRESPONDENCE BE RECEIVED"**

Seconded: AD L4 Natalia Ortega

There was no further discussion.

There being no opposition the motion was adopted.

9 Confirmation of Officer Resignations and Appointments since the May District Council

DD The Governing Documents require us to confirm the officer resignations and appointments made by the District Executive Committee, since the May District Council.

- Tracey Bovett DTM resigned as Area Director P1 to take the role of Division P Director

The following appointments had been made:

- PRM - Kenneth Gustilo
- AD K1 - Jennet Penney
- DivD L - Sheryl Dickerson DTM
- AD L2 - George Ham
- AD L3 - Shane Potter
- AD L4 - Natalia Ortega
- DivD M - Margot Burton
- AD M1 - Brendan Richardson
- AD M2 - Jamie Rodriguez
- AD M3 - Manuela Garcia
- AD M4 - Cedric Marie
- AD M5 - Steve Vale
- DivD N - Nathan Saminathan DTM
- AD N1 - Edune Rogers
- AD N4 - Charles Wilding

- DivD P - Tracy Bovett DTM
- AD P1 - Gordon Gower
- AD P3 - Nicholas Willmore
- AD P4 - Jobet Panton
- DivD Q - Talia Powell
- AD Q1 - Karan Allen
- AD Q2 - Chareza Fourie
- AD R1 - Sheryl McGrath
- AD R3 - Peter Drew

DD Asked for someone to move the motion:

"**THAT THE DISTRICT COUNCIL APPROVES THE APPOINTMENTS AS LISTED**"

Moved: PQD Marlene Krone
Seconded: Takapuna Midday Toastmasters Club VP ED Elizabeth Viljoen

Pania Club President, Jacqui Hartley-Smith, asked if Peter Drew was still Area R3 Director.

DD Confirmed that Peter stood back for a little while but is now back on deck again now.

There being no opposition the motion was adopted.

10 In Memoriam

DD Asked for a moment of silence in respect, to honour those District 112 members, we had been notified of who had passed away since the 4th May 2024 District Council Meeting.

- Ted van Ryssel
- Clinton Jones
- Rae Clark

11 Financial Reports

11.1 District Audit Report

DD Audit Chair Grant Pepper was asked to present the District Audit Report and move it to be approved.

DD Confirmed that as the Audit Report had not been published in the required time frame, it had to be received before it could be presented.

DD Will someone please move:

"THAT THE DISTRICT AUDIT REPORT BE RECEIVED"

Moved: Papakura Toastmasters Club VP Ed Grant Pepper
Seconded: IPDD James Hippolite

There being no opposition The District Audit Report was received for presentation.

Grant confirmed the Audit committee did a thorough job of reviewing all documentation as was required and were impressed with the way the Finance Manager had completed his tasks.

There were no questions.

DD Asked Audit Chair Grant to move the motion:

I move:

"**THAT THE REPORT OF THE DISTRICT AUDIT COMMITTEE BE APPROVED"**

Seconded: DivD K Helen Madden

There being no opposition The motion was approved.

11.2 District Profit & Loss Report

PDDG Murray asked if this report needed to be viewed seeing as it was included in the next item on the agenda.

IPDD James confirmed we could move to the overall end of year report.

11.3 District Financial Statement for the 2023/24 year

DD Asked District Finance Manager Warwick to present the Financial Statement for the period 1st July 2023 to 30th June 2024.

- Warrick presented the financial statements for the year ending 30th June 2024 as was published.
- High costs were travel, lodging and speech contests.
- Income surplus of $21k against the proposed budget of $9k.
- IPDD James confirmed that since the DEC on 21st September there was an updated report with typo's corrected. He shared his screen with the corrected document and confirmed that this document had been updated in the D112 Meeting Documents.
- Meadowbank Toastmasters VP Ed, Barry Shaw, asked why there was a negative figure in actual expenditure.
- Warrick's explanation clarified Barry's question.
- Murray noted the $189 figure was misleading less was actually spent. $2400 was spent. This reduced the surplus.
- PQD queried what action was going to be taken to correct the typo's.
- Murray confirmed the document had been corrected and will be signed and submitted to TI.

There were no further questions.

FM I move:

"THAT THE DISTRICT FINANCIAL STATEMENT FOR THE YEAR ENDED 30th JUNE 2024 BE ADOPTED"

Seconded: Northern Impromptu VP Ed, Murray Coutts

There being no opposition the motion was adopted.

11.4 Conference Budget

DD Noted this report had not been published in time and needed to be received in order to be presented.

DD Asked for someone to please move:

"THAT THE ROTORUA 2025 CONFERENCE BUDGET BE RECEIVED"

Moved: Auckland Advanced TM Club Pres, Murray Coutts
Seconded: Northwest Club Pres, Pauline Wood

There being no opposition the budget was received.

DD Confirmed the Rotorua Conference Budget is part of the District Budget therefore, we have to adopt it before discussing the District Budget

- Speaking as Conference Treasurer, Murray Coutts confirmed there is a small projected surplus.
- Murray confirmed the registration rate for the Early Bird is $149.00 for the first 80 registrants who pay and that the break-even point is 130 registrants.
- RA Stephen Budai clarified that any questions were able to be raised under Item 14.

There was no further discussion at this time.

DD Asked for someone to move the motion:

"**THAT THE CONFERENCE BUDGET FOR MAY 2025, AS RECOMMENDED BY THE DISTRICT EXECUTIVE, BE ADOPTED**"

Moved: Auckland Advanced TM Club Pres, Murry Coutts
Seconded: DivD L Sheryl Dickerson

There being no opposition the motion was adopted.

11.5 District Budget

DD Confirmed the District Budget was comprised of two documents.

These are:

[a] The Budget Proposal which explains the rationale behind the budget and contains all the budget information

And

[b] The Budget Summary, which just shows the summarised figures.

The Budget Summary will be shown on the screen however we will be approving the Budget Proposal.

DD Called on District Finance Manager Warwick to present the Budget Summary and move that the Budget be adopted.

FM Warrick went through the summary information of the published document.

RA Stephen Budai congratulated the FM on the budget, and he asked if the draft budget had been approved by TI. This was confirmed.

FM I move:

"THAT THE DISTRICT 112 BUDGET, AS RECOMMENDED BY THE DISTRICT EXECUTIVE BE ADOPTED"

Seconded: Northern Impromptu President Troy Smith

DD Sincerely thanked the team who co-ordinated the budget.

There being no opposition the motion was adopted.

12 District Director's Report

DD Confirmed that this item includes all the reports from the PQD, CGD, PRM, DivD and the IPDD.

These reports had been published on the website.

DD No verbal update.

There were no questions.

PQD Marlene Krone presented the following updates to her report:

1. The percentage of club officers trained in the period June to August 2024 was **72.5%,** not 66% stated in the PQD report. The 2nd round of COT will all be held online in November 2024. Dates are on the District Calendar.

2. The new Speech Contest rules have been communicated to all Division and Area Directors, as well as the top table. Of importance are the new rules around eligibility.

3. A **workshop on the new rules was held on Saturday 31 August**. The purpose was to provide more clarity and understanding of the changes. 45 people attended. The workshop was facilitated by Alun Chisholm (Contest Consultant) and PQD Marlene Krone.

4. A **workshop on what you need to know when you are briefing judges or contestants for a contest was held on Sunday 8 September**. 15 people attended. The workshop was facilitated by Alun Chisholm (Contest Consultant) and PQD Marlene Krone.
   Both sessions were recorded, and the recordings are available on the District website, or email Marlene if you'd like the recording.

5. **Contest scripts** – are available for Humorous and Table Topics contests. These can be found on the District Website.

   D112tm.org.nz / District / Procedures, Guides and Forms / Contest scrips and resources - click on the 2024-2025 scripts.

   Alun Chisholm (Contest Consultant) has been updating these scripts to incorporate the latest contest rules.

6. **Super Star Challenge** – District-wide challenge to lift numbers of Distinguished clubs in the District and assist clubs to succeed. An opportunity for every club to participate. Roll out in October this year. Criteria: achieve 5 goals by 31 December and achieve membership of 20 or net growth of 3 by 31 May 2025.

7. Contests are now at area level, and Division level in early November.

There were no questions.

CGD Mark Tweedale had the following updates:

<u>Area Director Reports</u>:

- Completed 37%
- Started 7%
- Scheduled 2%
- Not yet Scheduled 54%

Area Directors have been encouraged to complete reports early, to ensure that if there are any clubs facing challenges they are able to receive support.

A special mention to the following Area Directors who have already completed all of their first-round visits:

- M1 Brendan Richardson
- N2 Jerry Jacob
- N4 Dan Windwood
- O2 Steven Cui
- O4 Victor Huang
- P1 Gordon Gower
- P3 Nicholas Willmore

Clubs in Formation:

There are two prospective clubs:

- Kumeu Kommunicators - Murray Coutts is overseeing.
- Hobsonville - Tim Muhundan is overseeing.

Other developing & potential club leads:

- Datacom to split once enough additional members have joined - Charles Wilding is overseeing.
- Linfox have a demo meeting planned for February - Aroha Heene is overseeing.
- Gallagher Security have a demo meeting planned for November - John DiLeo is overseeing.

Club Membership:

Since submitting the CGD report, as of 17th September - Member payments were up to 727.

Mark encouraged all to contact him if their clubs required any assistance.

There were no questions.

PRM Kenneth Gustilo

Invited all to attend the PR conference taking place on 12th October. Elizabeth was thanked for this initiative. Elizabeth spoke to helping everyone and learn how to market and pick up hints and tips.
Richard said if members register for the full day there is a "Centennial Year" gift set available to the first 50 registrants.

There were no questions.

IPDD James Hippolite

James confirmed his roles as organisation of the Awards Event and co-ordinate the District Leadership Committee whilst also being a support to the current Trio.

The Awards event was held the previous Saturday with 69 in attendance. James thanked his committee team particularly Emcee Sheryl Dickerson and PRM Kenneth for her photo booth.

James also acknowledged Richard for carrying the flag for NZ at the International Convention. He noted that D112 has this responsibility every second year as D72 carries the flag in the alternative year.

There were no questions.

DD Asked for a mover for the motion:

"**THAT THE OFFICERS' REPORTS BE ADOPTED "**

Moved: Napier Club President Craig Robinson
Seconded: AD N2 Jerry Jacob

There being no opposition the motion was adopted.

13 District Directors Report on the Toastmasters International Convention

DD The District Procedures require that I report on the recent International Convention. My report is published on the website.

One update, being part of 1,700 Toastmasters from across the globe was an incredible experience.

There were no questions.

DD Asked for someone to move:

"THAT THE DISTRICT DIRECTORS REPORT ON THE TOASTMASTERS INTERNATIONAL CONVENTION BE ADOPTED"

Moved: Northwest Club President Pauline Wood
Seconded: AD P4 Jobet Panton

There being no opposition the motion was adopted.

14 District Conference 2025

DD Invited PQD Marlene to present a report on the Rotorua Conference 2025.

1. PQD Marlene informed all the venue is the Millenium Hotel, 1270 Hinemaru Street, Rotorua.
2. The conference theme is ***"Celebrating 100 Years Of Toastmasters", "Looking Back to Look Forward"***.
3. The theme for the Dine & Dance is ***"The Great Gadsby"***.
4. Millenium Hotel Rotorua have a special room rate of $215 when registering. Individuals need to mention Toastmasters to receive this rate.
5. There is going to be an optional event on Friday night following the Candidates Showcase.
6. Agenda has been drafted, Table Topics and Humorous Contests will be on Saturday 17th May while Evaluation and International Contests will be held on Sunday 18th May 2025.

7. $149.00 Early Bird which is limited to the first 80 who have registered and paid in full.
8. $185.00 full registration until 3rd May 2025.
9. $235.00 late registration.
10. Registration at conference itself will be cash only.
11. One day registration is $98.00.
12. Lunch is available on Saturday and Sunday at $27.50 for each day.
13. Dine & Dance is $78.00.
14. Check the District website for T's & C's relating to refunds.
15. Conference Chair Jennie Perkins informed all that registrations will be open from 22nd October 2024. Information is currently being finalised for circulation.
16. Public are able to attend for one day if they pay the one-day fee.
17. Murray noted for the District Officers that training will start at 12:30 pm on the Friday afternoon.
18. James asked if the $149 figure covered the dinner. Answer was no.
19. Will the conference be hybrid or in person? Conference itself is in person however the District Council Meeting will be hybrid.
20. AD R1 Sheryl queried the cost for guests to attend contests only. She indicated this cost was unfair when we wish to encourage non-toastmasters to support contestants.
21. Murray indicated this rate was approved with the budget.
22. The suggestion was made to revisit the "Guest to contest" pricing situation and that these attendees could be identified with a wrist band.
23. Marlene commented that the 2026 conference is in Auckland and that bids for 2027 will be open in April 2025.

There were no further questions or comments.

15 General Business

PDG Alun Chisholm asked if we had achieved a quorum, this was to be confirmed as it was not 100% certain.

AM Toni confirmed that once she had received the Zoom participant attendance list she would be able to confirmed the quorum count and promised she would inform all Council members of the outcome.

DD No other general business was notified when we approved the agenda.

16 Close

DD Informed all that the next meeting of the District Council will be on 17th May 2025, in Rotorua

The meeting was declared closed at 8:25pm.

APPENDIX 1 – ATTENDANCE REGISTER

Club Name

Academic
Albany Toastmasters Club
Arawa Toastmasters Club
Auckland Advanced TM Club
Auckland Toastmasters Club
Bay of Islands Toastmasters
Belmont Club
Birkenhead Toastmaster Club
Cambridge Treetown Toastmasters
Dawn Shakers
Devonport Esplanade Toastmasters Club
Dinsdale Club
Dynamic Diners Toastmasters Club
East Coast Bays Toastmasters Club
Eden-Epsom Club
First City Club
Franklin Toastmasters Club
Geyserland Club
Hamilton Central Essential Toastmasters Club
Hamilton Club
Hibiscus Coast Club
Katikati Toastmasters Club
Kings Speech
Lake City Breakfast Club
Maungakiekie Club
MCBC Toastmasters
Meadowbank Toastmasters
Morning Toast
Mt. Albert Club
Napier Toastmasters Club
New Plymouth Toastmasters Club

Nga Manu Reo Toastmasters Club
Northern Impromptu
Northwest Club
Onehunga Club
Pacific Toastmasters Club
Pakuranga
Palmerston North Club
Pania Club
Papakura Toastmasters Club
Piako Toastmasters Club
Pioneers Toastmasters Club
PN Advanced
Review Toastmasters
Riverhead Toastmasters
Rotorua Toastmasters Club
Silver Service Toastmasters Club
Silverdale-Orewa Toastmasters
Spark Speakers
Stratford Toastmasters
Sunnynook Toastmasters
Takapuna Midday Toastmasters Club
Talking Heads Club
Taumarunui Club
Taupo Club
Te Awamutu Toastmasters Club
Thames Toastmasters
Toastmasters @ Lunchtime
Toastmasters at Kristin
Wired For Sound Toastmasters Club

District Officers

District Director	Richard Perkins
Program Quality Director	Marlene Krone
Club Growth Director	Mark Tweedale
Immediate Past District Director	James Hippolite
Administration Manager	Toni Sharpe
Finance Manager	Warrick Brooks
Public Relations Manager	Kenneth Gustilo
District Parliamentarian	Neil Stichbury
Division K Director	Helen Madden
Division L Director	Sheryl Dickerson
Division O Director	Sandeep Kindge
Division P Director	Tracy Bovett
Division Q Director	Talia Powell
Division R Director	Meegan Herewini
Area K3 Director	Sonley Johnstone
Area L2 Director	George Ham
Area L3 Director	Shane Potter
Area L4 Director	Natalia Ortega

Area M1 Director	Brendan Richardson
Area M5 Director	Steve Vale
Area N2 Director	Jerry Jacob
Area O5 Director	Yen Cheung
Area P4 Director	Jobet Panton
Area Q1 Director	Karan Allen
Area R1 Director	Sheryl McGrath