



**District 112 Executive Meeting**  
**Friday 3<sup>rd</sup> May 2024**  
**Commencing at 9.30 am**

**1 Call to order and Welcome**

**District Director (DD) James Hippolite called the meeting to order at 9:30 am.**

DD James Hippolite warmly welcomed all present, extending a special welcome to our International President Morag Mathieson and her husband David.

He expanded on the theme of our Conference as part of this welcome confirming some of the events that were still to take place and congratulated all those members who had registered awards in the current Toastmaster year.

DD James Hippolite confirmed the meeting was being recorded.

**2 Confirmation of Quorum**

District Parliamentarian (DP) Alun Chisholm confirmed the Executive currently has **7** senior officers, **8** Division Directors, and **29** Area Directors making a total of **44** members.

A quorum is therefore **22** members.

District Director James, I can confirm that there are **24** members registered, and you **do have a quorum.**

**3 Mission Statement**

Program Quality Director (PQD) Richard Perkins read the Mission Statement.

**4 Speaking Rights**

DD James Hippolite confirmed the Speaking Rights.

Speaking rights were extended to:

- District Parliamentarian, Alun Chisholm DTM PDG
- Meeting Zoom Master
- District Webmaster, Mike Diggins DTM

- District Alignment Committee Chair, Melvin Powell. DTM
- International President, Morag Mathieson
- District Extension Chair, Aroha Heene
- District Club Quality Chair, PDD Neil Stichbury

DD James Hippolite directed everyone to log in to the District voting platform to confirm the vote count.

## **5 Apologies**

Apologies were received from:

- Division R Director, Jan Stroup
- Area K4 Director, Helen Madden
- Area M3 Director, Lukshmi Ranasinghe
- Area P2 Director, Helen Ivess
- Area Q2 Director, Willy Walker
- Area R1 Director, Kim Baxter

**“That the apologies be accepted”**

**Moved: Administration Manager (AM) Toni Sharp QSM PDD**

There being no opposition the motion was adopted.

## **6 Confirmation of Agenda**

**“That the agenda be adopted”**

**Moved: Division L Director Elizabeth Viljoen**

**Seconded: Area Director N3 Dean Yee**

There being no opposition the motion was adopted.

## **7 Confirmation of the Minutes**

**“That the minutes of the District Virtual Executive Meeting held on Monday 12th February 2024 as circulated were a true and correct record”.**

**Moved: AM Toni Sharp QSM PDD**

**Seconded: Club Growth Director (CGD) Marlene Krone**

There being no opposition the motion was adopted.

There were no matters arising and the Zoom Master was instructed to delete the recording.

## **8 Correspondence**

There was no correspondence to bring before the District Executive Committee.

## **9 Urgent Matters**

DD James Hippolite advised that since the 12<sup>th</sup> February 2024 District Executive Meeting and District Council Meeting, there has been one resignation.

- Area Q1 Director Luke Kerr

The following clubs have chartered:

- Waikorero in Area N3
- TWG Verbal Voyagers in Area L2

DD James acknowledged and thanked the Sponsors and Mentors for these two new clubs.

**"That the District Executive Committee approves the club allocation as listed"**

**Moved: AD K3 Murray Coutts**  
**Seconded: CGD Marlene Krone**

There being no opposition the motion was adopted.

## **10 Top Table Reports**

### **10. District Director Report**

- DD James Hippolite presented his report with verbal updates since publishing of the April report.
- D112 has dropped 28 clubs from 140 to 112. There was hope of more new clubs coming through however some of these have not come to fruition. The increase in subs has been attributed to closure of some Advanced clubs who were made up of dual members.

### **11. Program Quality Director Report**

- PQD Richard Perkins presented his report with verbal updates; he acknowledged the astounding number of Pathways Level completions in District to date and confirmed that four members have received their DTM.
- 1 bid has been received for the May 2026 conference. This was submitted by Kevin Prohl of Three Kings Club to be held at Waipuna Hotel in Auckland.
- This bid will be voted on by the DCM.
- *AD K3 Murray Coutts iterated the role of the PQD is to confirm all is in order with the conference bid. As a DEC we should hear the bid presentation then vote on it. To announce the result of the bid prior to this is highly premature.*

- DD James confirmed the bid would be presented at the DCM.

## **12. Club Growth Director Report**

- CGD Marlene Krone presented her report with verbal updates.
- We have 57 days to reach the District goal of 140 clubs and we need 370 more membership payments to achieve this goal.
- We currently have 29 of the 56 required clubs that are distinguished to also meet the District DCP goal.
- Since January two clubs have chartered: Waikorero and TWG Verbal Voyagers. One club NZ Police is scheduled to charter this month and there are two more hot leads in the system, Zero and Genesis.
- Five clubs are recipients of the “Talk Up Toastmasters” award: Palmerston North, Mt Albert, Spark Speakers, MCBC and West Harbour.
- “Beat The Clock” challenge is now active running from 1<sup>st</sup> May – 30<sup>th</sup> June 2024.

## **13. Public Relations Managers Report**

As the report was not published in time it was necessary to vote to receive it.

**“That the Public Relations Manager's report be received”**

**Moved: Public Relations Manager (PRM) Kenneth Gustilo**

**Seconded: AD L4 Rob Wightman**

There being no opposition the motion to receive was adopted.

PRM Kenneth Gustilo presented her report with the following details:

We have 618 followers on LinkedIn, Facebook page has 1100 organic followers and there is a stringent focus on building the District online presence through meaningful conversations and ensuring the D112 marketing efforts count.

AD K3 Murray Coutts, commented that the PRM has not submitted a formal report to any DEC meetings. It is hoped that this will not be an on-going challenge moving forward. Update was requested on poster contest.

PQD Richard Perkins commented the poster contest is scheduled for completion at the end of May. Authenticity criteria was set, The request is for clubs to continue with the contest. Publish your club to the front door. Details on how judging will be completed will be shared. Those who do create impressive posters will be approached to assist District in the next TM year.

The Trio needs to firm up, and circulate the rules around judging the Poster Contest.

AD K3 Murray asked what the benefits are going to be to District as a result of this initiative. Will poster entries be published on the website? How are clubs that have not entered going to benefit?

PQD Richard responded this will expose clubs more within their areas. There are monetary prizes, \$50, \$100, \$150 that can be used for club promotions.

Division M Howard Chaffey, sought clarification on what process exists for quality control of District publications. Extra proofreading is required prior to circulation.

PRM Kenneth, asked for volunteers to assist with quality control.

AD L4 Rob Wightman commented he has 5 clubs, all of which are struggling. He acknowledged that the PRM is outstanding at assisting to bring those clubs back.

#### **14. Immediate Past District Director's Report**

IPDD Wendy Wickliffe presented her report with no verbal updates.

**"That the reports of the Trio, the Public Relations Manager and the Immediate Past District Director be approved"**

**Moved: AD L1 James Edley  
Seconded: AD P4 Jobet Panton**

There being no opposition the motion was adopted.

<b>15 Finance Manager's Report</b>
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#### **15.1 District Audit Report for the Period July 2023 - December 2023**

Finance Manager (FM) Bruce Collis explained the incorrect report had initially been published and that this had been updated to an Audit Certificate document to meet with TI half yearly requirements.

There are three figures on this report:

<b>Monthly Net Income/(Loss)</b>	<b>\$ - 1,054.82</b>
<b>Year to Date Net surplus</b>	<b>\$ 8,667.99</b>
<b>Total Available Funds</b>	<b>\$ 131,309.25</b>

FM Bruce Collis acknowledge the work of the Audit team chaired by Grant Pepper.

**"That the District 112 Audit Report for the period July to December 2023 be adopted"**

**Moved: FM Bruce Collis  
Seconded: AD L2 Natalia Ortega**

There being no opposition the motion was adopted.

### **15.2 District Financial Statement for the period 1 July to 31st December 2023**

FM Bruce Collis presented his report as published.

**“That the District Financial Statement for the period  
1 July to 31<sup>st</sup> December 2023 be adopted”**

**Moved: FM Bruce Collis  
Seconded: AD R3 Craig Robinson**

There being no opposition the motion was adopted.

### **15.3 District Profit and Loss Account for the period 1st January 2024 to 31 March 2024**

The report was presented as published.

As this report was not yet final it was not able to be moved.

### **15.4 Year End**

In June the Finance Manager will send a Division Asset Schedule form to the Division Directors.

This is for them to list their Division’s assets and who has them.

The completed forms, signed by the outgoing and incoming Division Director, must be returned to the Finance Manager by 5<sup>th</sup> July.

The forms serve three purposes:

- a) It meets the requirements of protocol 8.1 which requires each District to maintain a written list of its assets and a written procedure to account for and smoothly transfer the assets to the following administration.
- b) The Finance Manager needs the information to include in the District Financial Statement.
- c) The Division successor will know where the various assets, including Division Trophies are.

## **16 District 112 Alignment Report**

Alignment Chair Melvin Powell spoke to the report.

- The main changes are to Divisions N and P with each realigning a number of clubs into different Area's. Division P, due to loss of clubs, is losing one area.
- Hamilton Central Essentials club is hopeful of building membership and will remain in Area P4.
- Division N Joanna clarified the changes in her Division and noted that contact had been made with Club Presidents during this process and no responses had been forthcoming. Overall she was happy with the proposed changes.
- AM Toni confirmed for all District Officers that this meeting was their forum for debating the alignment report and that at the DCM they would be standing behind the DEC recommendation with no further comment or debate.

**“That the District 112 Executive Committee recommends to the District Council the adoption of the amended report of the District Alignment Committee”**

**Moved: Division N Joanna Perry  
Seconded: AD M1 Cliff Hall**

There being no opposition the motion was adopted.

## **17 Division Directors Reports**

**Division K Director Marcus Bristol** presented his report with the following updates:

- Albany club is now Select Distinguished, Academic have gained two new members and with the addition of two more members will be Presidents Distinguished.
- TI have suspended Sunnynook club however it is hoped that with the low vibrant membership of this club it will be reinstated.

**Division L Director Elizabeth Viljoen** presented her report with the following verbal updates:

- Three clubs are not in good standing, and one has been suspended however is aiming to be reinstated. Warehouse club has chartered with 23 members.

**Division M Director Howard Chaffey** presented his report with the following verbal updates:

- Area M2 have three clubs that have seen significant increases in membership.
- Mt Albert Club is now back in good standing.

- Onehunga club now has eight members registered with Jonathan Darby offering to be Club Coach.

**Division N Director Joanna Perry** presented her report with the following verbal updates:

- Eight clubs have more than five DCP points with only two clubs actually being Distinguished.
- Joanna suggested that TI reconsiders the membership boundaries of achieving Distinguished status.

**Division O Director Mark Tweedale** presented his report with the following verbal updates:

- All clubs, except two, are in good standing.
- There is an effort to have Manukau Club reinstated.
- Area's O2 and O3 are Distinguished. Mark reiterated Joanna's thoughts on clubs that have achieved five goals and will not obtain official recognition for this due to the membership requirement.
- Mark also confirmed that with one more club reaching Distinguished status then Division O will be Distinguished.

**Division P Director Clarence Tong** did not publish a report and was not present to present a verbal report.

**Division Q Director Suresh Paleti** presented his report with no verbal updates.

**Division R Director Jan Stroup** published her report and in her absence AD R3 Craig Robinson reiterated the membership challenges with clubs not being able to achieve official recognition for the goals they work hard to obtain.

**"That the reports of the Division Directors be approved"**

**Moved: AD R3 Craig Robinson**  
**Seconded: Division Q Suresh Paleti**

Clarification that Division P report was not received therefore is not able to be voted on.

There being no opposition the motion was adopted.



**18.1     Motion 1 “That we add Headings to the procedures as published”**

**Moved: AD L1 James Edley  
Seconded: IPDD Wendy Wickliffe**

There being no opposition the motion was adopted.

**18.2     Motion 2 "That we move each District Procedure,  
to start on a new page"**

**Moved: PQD Richard Perkins  
Seconded: Division O Mark Tweedale**

AD K3 Murray Coutts asked how would this make it easier to read? He highlighted that doing this generates extra expense with more paper being required for printing.

There being no opposition the motion was adopted.

**18.3     Motion 3 "That we add "Speech Contests" to the required items  
at a Division Speech Contest"**

**Moved: Division N Joanna Perry  
Seconded: AD P4 Jobet Panton**

There being no opposition the motion was adopted.

**18.4     Motion 4 "That we reword DP 3.3 and 3.4 as published"**

**Moved: AD K1 Gavin Lamb  
Seconded: CGD Marlene Krone**

Discussion followed:

- AD N3 Dean Yee queried eligibility of clubs, as per Speech contest book. DD James replied that this is covered by the rulebook.
- AD K3 Murray Coutts noted 3.3 has been in for at least 18 years. He Argued over the use of the word compete when it is in the Speech Contest Rulebook. Murray confirmed that he opposes the motion as the current system works and it is felt changes are a waste of time.
- DP Alun Chisholm clarified that TI uses 4 different words (compete, participate, advance and proceed), and our current wording in the procedures is in conflict with the TI rulebook.
- Division N Joanna confirmed she was able to see the inconsistencies.

As there was opposition to this motion the vote was formally cast and subsequently passed.

**18.5      Motion 5 "That we condense DP 7.3 and DP 7.4, into a single Procedure"**

**Moved: Division L Elizabeth Viljoen  
Seconded: AD L1 James Edley**

There being no opposition the motion was adopted.

**18.6      Motion 6 "That we move DP 8.7, to a new section 8.1.1"**

**Moved: CGD Marlene Krone  
Seconded: AD P3 Craig Holz**

There being no opposition the motion was adopted.

<b>20              General Business</b>
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20.1 There were no items of general business to bring before this meeting.

20.2 Other business

- The confirmation of Speakers at the Conference as required in DP 5.1 was not brought up in Item 8 - Confirmation of the Agenda, but because it was urgent, it was brought to the meeting without notice.
- Conference Chair Toni Sharp gave a report on the Taupo conference including all workshop presenters.
- Division N Joanna suggested that we put the motion to approve the speakers in the Program.
- AD K3 Murray suggested that we approve the report of the Conference Chair that had been verbally presented.

The verbal report was approved.

<b>21              Close</b>
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DD James advised (at this stage) that this was the last DEC meeting for the Toastmaster year.

The next meeting of the District 112 Executive Committee will be held on Saturday July 6th,2024, details to be confirmed.

**There being no further business the meeting closed at 11:24 am.**

## Appendix 1

### ATTENDANCE LIST

- District Director James Hippolite
- Program Quality Director Richard Perkins
- Club Growth Director Marlene Krone
- Immediate Past District Director Wendy Wickliffe
- Public Relations Manager Kenneth Gustilo
- Administration Manager Toni Sharp
- Finance Manager Bruce Collis
- District Parliamentarian Alun Chisholm
- Division K Director Marcus Bristol
- Division L Director Elizabeth Viljoen
- Division M Director Howard Chaffey
- Division N Director Joanna Perry
- Division O Director Mark Tweedale
- Division Q Director Suresh Paleti
- Area K1 Director Gavin Lamb
- Area K3 Director Murray Coutts
- Area L1 Director James Edley
- Area L2 Director Natalia Ortega
- Area L3 Director Nick Woods
- Area L4 Director Rob Wightman
- Area M1 Director Cliff Hall
- Area N3 Director Dean Yee
- Area N5 Director Tim Muhundan
- Area O2 Director Barry Shaw
- Area O3 Director Cameron Phillips
- Area O5 Director Derek Hiscoke
- Area P1 Director Tracy Bovett
- Area P3 Director Craig Holz
- Area P4 Director Jobet Panton
- Area R3 Director Craig Robinson