



PROCEDURES FOR VIRTUAL/HYBRID D112 DISTRICT COUNCIL MEETINGS (DCM)

District Council Members

Members of the District Council are the Club Presidents, Vice President's Education, and the members of the District Executive Committee; the District Director, Program Quality Director, Club Growth Director, the Immediate Past District Director, Public Relations Manager, Administrations Manager, Finance Manager, Division Directors, and Area Directors.

D112 Virtual Meetings will be conducted on Zoom (unless otherwise advised) or Hybrid when advised. DC members online require their zoom profile to be renamed to indicate their role and club (see below). The zoom team for the meeting will rename members if not completed so all ready.

DD	District Director	AM	Admin Manager		
PQD	Program Quality Director	FM	Finance Manager	DP	District Parliamentarian
CGD	Club Growth Director	PRM	Public Relations Manager	WM	Webmaster
IPDD	Immediate Past District Director	LM	Logistics Manager	ZM ZMA	Zoom Master Zoom Assistant
DivD x	Division Directors	AD xx	Area Director – Div/Area	TM	Timer
PRE	President	VPE	Vice President Education	TC	Tally Counter

District 112 Councils shall be run in accordance with DAB Article IX and Pro 7.1 (6).

Meeting Etiquette

- Online members will be muted for the meeting.
- The District Director will call on officers to speak. If you wish to speak to a matter – raise your hand either physically or via zoom reaction. Wait to be called on before unmuting.
- Questions can be raised via the chat function in zoom. The Zoom team or a district officer will acknowledge where appropriate.

Motions

If District Council Members give notice of an item or motion to the District Administration Manager 21 days prior to the meeting, then that item or motion of notice can be included with the meeting papers.

- A proposer of a motion has two (2) minutes, with a one (1) minute right of reply.
- All other speakers to a motion have two (2) minutes.
- A proposer of an amendment has two (2) minutes and speakers of an amendment have two (2) minutes.
- However only members of the District Council may move a procedural motion and vote on substantive and procedural motions or amendments.

Please refer to the District Section of the D112 Website for the agenda and past council meeting notes.

<https://d112tm.org.nz/district/district-meeting-documents/>

The minutes of a District Council meeting is to be published on the District Website within 28 days of the close of the meeting.



District Elections

The procedures and rules for District elections are as in Toastmasters International. Pro 9.0 and DAB Article XI.

Voting

Voting members of the District Council are the Club Presidents, Vice President's Education, and the members of the District Executive Committee; District Director, Program Quality Director, Club Growth Director, the Immediate Past District Director, Public Relations Manager, Administrations Manager, Finance Manager, Division Directors, and Area Directors.

Good Standing

- Individual members - A paid member is one whose dues have been received by World Headquarters for the current dues period. An individual must be a paid member to be nominated for or to serve in any office or leadership role in Toastmasters International. (Protocol 2.0)
- Clubs - Good Standing of Clubs. A club is considered paid and is in good standing when its dues have been received by World Headquarters for the current dues period for a minimum of eight members—at least three of whom were members of the club during the previous renewal. (Protocol 2.0)

Who is entitled to one vote?

- Each member of the District Executive Committee, Club Presidents, and Vice Presidents Education attending the District Council meeting, may cast one (1) vote.

Who is entitled to two votes?

- Either the Club President or the Vice President Education may carry the club's two (2) votes, or each may carry one (1) vote, as determined by the club membership.
A representative from any Member Club in good standing is entitled to a maximum of two (2) votes.
- A Toastmaster who is Club President or the Vice President Education of two (2) or more clubs may cast one (1) vote for each club but is limited to a maximum of two votes, regardless of the number of clubs they serve.

Who is entitled to three votes?

- District Executive Committee members are entitled to one (1) vote and may cast up to two (2) additional votes as the Club President or the Vice President Education of a Member Club for a maximum of three (3) votes.

Voting Method – Zoom Poll unless stated otherwise at the notice of the meeting.