



**District 112 (Hybrid) Executive Committee Meeting**  
**Saturday July 1, 2023, commencing at 3:00 pm**  
**MINUTES**

**Venue: Manukau City Baptist Church + Zoom**  
**Address: 9 Lambie Drive, Manukau. Auckland**

No.	Agenda Item
1.	<p>Call to order and Welcome: James Hippolite</p> <p>District Director James Hippolite called the District Executive Committee to order and delivered opening remarks.</p> <p>Procedures for a HYBRID District Executive Meeting were outlined, including the deletion of the recording for this meeting once the next DEC meeting approves the minutes.</p>
2.	<p>Confirmation of Quorum: Alun Chisholm</p> <p>District Parliamentarian, Alun Chisholm, advised that a quorum for an Executive Committee meeting is the majority of its members. The executive currently has 7 senior officers, 8 division directors and 31 area directors, making a total of 46 members. Quorum is 21 members</p> <p>In Venue: 32</p> <p>Online: 11</p> <p>Total: 43</p> <p>Quorum is met</p> <p>Admin Note: Attendance List is attached as an attachment to the Minutes.</p>
3.	<p>District Mission Statement: Richard Perkins</p> <p>Program Quality Director Richard Perkins read out the District Mission Statement:</p> <p><i>We build new clubs and support all clubs in achieving excellence.</i></p>

4.	<p>Speaking Rights: James Hippolite</p> <p>District Director James Hippolite outlined Voting and Speaking Rights for those at the July 1st DEC.</p> <p>Speaking rights extended:</p> <p>Parliamentarian: Alun Chisholm</p> <p>Zoom Master: Troy Smith</p> <p>Web: Mike Diggins</p> <p>Training Chair: Amy Overington</p> <p>All past District Directors</p> <p>Voting Rights:</p> <p>District Director, Program Quality Director, Club Growth Director, the District Administration Manager, the District Finance Minister, the District Public Relations Manager, Immediate Past District Director, all Division Directors, and all Area Directors.</p>
5.	<p>Apologies: Ben Ross</p> <p>Craig Holz - P3</p> <p>Jeremy Bachelier - N1</p> <p>Luke Kerr - Q1</p> <p>Kenneth Gustilo - K4</p> <p><b>THAT THESE APOLOGIES BE ACCEPTED</b></p> <p>Moved by Ben Ross, District Administration Manager</p> <p>Apologies adopted.</p>
6.	<p>Confirmation of Agenda: James Hippolite</p> <p><b>THAT THE AGENDA BE ADOPTED</b></p> <p>No Opposition</p> <p>Motion Adopted</p>
7.	<p>Confirmation of Minutes of District Executive Committee Meeting held 5<sup>th</sup> November, 2022: James Hippolite</p> <p><b>THAT THE MINUTES OF THE DISTRICT EXECUTIVE COMMITTEE CORRECTED MEETINGS HELD ON SATURDAY 5 NOVEMBER 2022 ARE CONFIRMED AS A TRUE AND ACCURATE RECORD OF THAT MEETING</b></p> <p>Mover: Ben Ross, District Administration Manager</p> <p>Seconder: Joanna Perry, Division N Director</p>

	<p>7.1 Corrections to the Minutes None</p> <p>7.1 Matters arising from the Minutes</p> <ul style="list-style-type: none"> <li>• Murray Coutts Area Director K3: Minutes were correct, however, Extra procedures were altered without approval item 18 from April District Executive Committee. Matter to be taken offline</li> </ul>
8.	<p>Correspondence: Ben Ross</p> <p>None Received</p>
9.	<p>Urgent Matters</p> <p>9.1 District Officer Appointments/ Resignations: James Hippolite</p> <ul style="list-style-type: none"> <li>• No District Officer Resignations since June 2023 Special District Council Meeting</li> <li>• Appointments since the June 2023 Special District Council Meeting <ul style="list-style-type: none"> <li>• Kim Baxter - R1</li> <li>• Jan Stroup, Division R</li> <li>• Simon Waver - M5</li> <li>• Rob Wightman - L4</li> </ul> </li> <li>• Moved: James Hippolite, District Director</li> </ul> <p>9.2 New Club Allocations: James Hippolite Noted by the District Executive Committee</p>
10.	<p>District Director Report: James Hippolite</p> <p>Report Received (uploaded to District Website) No Verbal Dates</p> <p>Moved: James Hippolite, District Director</p> <p>Seconded: Greg Mulholland, Area Director O4</p> <p>No Opposition</p> <p>Motion Adopted</p>
11.	<p>Program Quality Directors Report: Richard Perkins</p> <p>Report Received (uploaded to District Website) with the following verbal updates:</p> <p>11.1: Giyora Barzilay one of two Regional International Speech Contestants going to semifinals at International Convention</p> <p>Moved: Richard Perkins, Program Quality Director</p> <p>Seconded: Rob Wightman, Area Director L4</p> <p>No Opposition</p> <p>Motion Adopted</p> <p>11.2 Contests</p>

	<ul style="list-style-type: none"> <li>• Per Policy the District Director picks which three addition contest types, the District will be held as well as International. They are: Evaluation, Table Topics, and Humorous. PQD states DEC most vote to confirm the Contest selections and moves the motion accordingly.</li> </ul> <p>Admin Note: Murray Coutts Are Director K3: Noted concern on how District came to the recommendations. Future District Directors to make it an agenda item with recommendations so clubs can be consulted</p> <p>Mover: Richard Perkins, Program Quality Director  Seconded: Mark Tweedle, Division O Director  No Opposition  Motion Adopted</p> <p>Admin Note: Abstention from Murray Coutts, Area Director K3 and wished to have their Abstention noted in the Minutes</p> <p>12.2: District Conference 2024 – Great Lakes, Taupo</p> <ul style="list-style-type: none"> <li>• As of the District Committee Executive, Immediate Past District Director Wendy Wickliffe was interim Conference Chair until District Director appointed a Chair</li> </ul>
12.	<p>Club Growth Directors Report: Marlene Krone</p> <p>Report Received (uploaded to District Website) with the following verbal updates:</p> <p>12.1 Clubs and Membership as of 30 June 2023 for 2022/2023 year</p> <ul style="list-style-type: none"> <li>• 131/150 clubs PAID, 7% increase since last report.</li> <li>• 4550/5066 members PAID since last report</li> <li>• More Clubs distinguished, 49/60 clubs distinguished</li> </ul> <p>12.2 Misc:</p> <ul style="list-style-type: none"> <li>• Welcome book being printed and to be distributed via Area Directors and Division Director</li> <li>• International Fees: US\$15 discount on paying fees by July 31 this year</li> </ul> <p>Moved: Marlene Crone, Club Growth Director  Seconded: Elizabeth Viljoen, Division L Director  No Opposition  Motion Adopted</p>

13.	<p>Public Relations Manager's Report Report Received (uploaded to District Website) with no verbal updates</p> <p>Moved: Michelle Berriman, Public Relations Manager Seconded: Cameron Philips, Area Director O3</p> <p>No Opposition Motion Adopted</p>
14.	<p>Immediate past District Directors Report, Wendy Wickliffe Report Received (uploaded to District Website) with no verbal updates</p> <p>Moved: Wendy Wickliffe, Immediate Past District Director Seconded: Jobet Panton, Area Director P4</p> <p>No Opposition Motion Adopted</p>
15.	<p>Division Directors Reports. These Reports were uploaded to the District Website. Any verbal updates as given by the respective Division Directors</p> <p>Division K – Marcus Bristol</p> <ul style="list-style-type: none"> <li>• Area K1 Distinguished</li> <li>• Area K3 Distinguished</li> <li>• Diary Flat becomes Riverhead Toastmasters</li> </ul> <p>Division L – Elizabeth Viljoen</p> <ul style="list-style-type: none"> <li>• No updates</li> </ul> <p>Division M - Howard Chaffey</p> <ul style="list-style-type: none"> <li>• No updates</li> </ul> <p>Division N – Joanna Perry</p> <ul style="list-style-type: none"> <li>• No updates</li> </ul> <p>Division O – Mark Tweddle</p> <ul style="list-style-type: none"> <li>• Sylvia Park went Distinguished.</li> <li>• MCBC went President Distinguished</li> </ul> <p>Division P – Clerance Tong</p> <ul style="list-style-type: none"> <li>• No updates</li> </ul>

	<p>Div Q – Suresh Paleti</p> <ul style="list-style-type: none"> <li>No updates</li> </ul> <p>Division R – Jan Stroup</p> <p>No Verbal Updates</p> <p>Question from District Administration Manager in regard to Distinguished Divisions: No Divisions went Distinguished</p> <p><b>That the Division Director Reports being adopted</b></p> <p>Mover: Division R Director, Suresh Pateli, Seconder: Area Director M3, Lukshmi Ranasinghe</p> <p>No Opposition</p> <p>Motion Adopted</p>
16.	<p>District Procedure Changes</p> <p>Admin Note: All procedure changes to be taken offline, published as an agenda item and ratified at next DEC (September 16)</p>
17.	<p>Consideration of the Reports</p> <p>No other reports to be considered.</p>
18.	<p>General Business, James Hippolite</p> <p>18.1 Budget and consequences to Contests in District 112 (Area, Division, and the Videographer for International Speech Contestant winner at District level: James outlined (with supportive information and questions from Murray Coutts (AD K3) that the District Budget from Toastmasters International will be around \$4,000. Minus \$1,000 for videographer for International Speech Contestant winner at District level it left \$3,000 to cover things like Area and Division Contests.</p> <p>18.1.1 Recommendation from Wendy Wickliffe, Immediate Past District Director to the District Director, Program Quality Director, and Club Growth Director when at International Convention: <b>to ping International Directors to front more money for in venue only contests.</b></p>
19.	<p>Notice of Motion(s)</p> <ol style="list-style-type: none"> <li>That the District Executive Committee determine that the Annual District Council for this toastmaster's year be hybrid. <b>[See District Website for Explanatory Note]</b></li> </ol> <p>Admin Note: As Notice of Motion was received after the required 21 Days requirement before the District Executive Committee meeting, the item will be discussed as an Agenda Item at the September 16, 2023 District Executive Committee</p>
20.	<p>Close at 4:06 pm</p> <p>Next District Executive Committee to be on September 16, 2023 at Waipuna Hotel and Conference Centre, Mt Wellington.</p> <p>Note from District Director: District Officers need to make a donation towards to the lunch</p>

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