



**Virtual District Executive Committee Meeting**  
**Friday 28<sup>th</sup> April 2023 commencing at 7:00pm**

**Meeting link:** <https://us06web.zoom.us/j/87977907077>

**Meeting ID:** 879 7790 7077 **Passcode:** 007218

No.	Agenda Item
1.	<p>Call to Order and Welcome. Wendy Wickliffe</p> <p>District Director Wendy Wickliffe called the District Executive Committee to order and delivered opening remarks.</p> <p>Procedures for a VIRTUAL District Executive Meeting were outlined, including the deletion of the recording for this meeting once the next DEC meeting approves the minutes.</p>
2.	<p>Confirmation of Quorum: Alun Chisholm</p> <p>District Parliamentarian, Alun Chisholm, advised that a quorum for an Executive Committee meeting is the majority of its members. The executive currently has 7 senior officers, 8 division directors and 34 area directors, making a total of 49 members.</p> <p>Online: 32</p> <p>Total: 32</p> <p>Quorum is met</p>
3.	<p>District Mission Statement. James Hippolite</p> <p>Program Quality Director James Hippolite read out the District Mission Statement:</p> <p>We build new clubs and support all clubs in achieving excellence.</p>
4.	<p>Speaking Rights: Wendy Wickliffe</p> <p>District Director Wendy Wickliffe outlined Voting and Speaking Rights for those at the November 5th DEC.</p> <p>Speaking rights extended:</p> <p>Parliamentarian: Alun Chisholm</p> <p>Zoom Master: Troy Smith</p> <p>Web: Mike Diggins</p>

No.	Agenda Item
	<p>Training Chair: Amy Overington  District Realignment Chair: Toni Sharpe  All past District Directors</p> <p>Voting Rights:</p> <p>District Director, Program Quality Director, Club Growth Director, the District Administration Manager, the District Finance Minister, the District Public Relations Manager, Immediate Past District Director, all Division Directors, and all Area Directors.</p>
5.	<p>Apologies: Ben Ross  The following apologies were received at the time for 5 November DEC.</p> <p><b>Fiona Perry AD-R1</b>  <b>Nikki Voakes AD-K1</b>  <b>Morgan Dolfing AD-N3</b>  <b>John O’Leary, Logistics Manager</b></p> <p><b>THAT THESE APOLOGIES BE ACCEPTED</b></p> <p>Moved by Ben Ross, District Administration Manager</p> <p>Apologies adopted</p>
6.	<p>Confirmation of Agenda: Wendy Wickliffe</p> <p><b>THAT THE AGENDA BE ADOPTED</b></p> <p>No Opposition</p> <p>Motion Adopted</p>
7.	<p>Confirmation of Minutes of District Executive Committee Meeting held 5<sup>th</sup> November 2022: Wendy Wickliffe</p> <p><b>THAT THE MINUTES OF THE DISTRICT EXECUTIVE COMMITTEE CORRECTED MEETINGS HELD ON SATURDAY 5 NOVEMBER 2022 ARE CONFIRMED AS A TRUE AND ACCURATE RECORD OF THAT MEETING</b></p> <p>Mover: Ben Ross, District Administration Manager</p> <p>Seconder: James Hippolite, Program Quality Director</p> <p>Motion Adopted</p> <p>7.1 Corrections to the Minutes</p> <p>7.1.1: Correction to Item 14: District Council Meeting was recorded as April 2022 where it should be April 2023. Minutes corrected to reflect this. Marlene Krone, Division N Director, Ben Ross, District Administration Manager</p> <p>7.2 Matters arising from the Minutes: Wendy Wickliffe</p>

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	<p>None</p> <p>7.3. District Director Instructed District Administration Manager Ben Ross to delete the recording of the November 5th DEC meeting.</p> <p>7.3.1. They have been deleted</p>
8.	<p>Correspondence: Ben Ross</p> <p>One item received for this District Executive Meeting            Toastmasters International has informed District 112 that the Cook Island, Niue, and Tokelau have joined District 112. There are no clubs yet in those three nations as of the DEC.</p> <p><b>THAT THE INWARDS CORRESPONDENCE BE RECEIVED</b></p> <p>Mover: Wendy Wickliffe, District Director</p> <p>No Opposition</p> <p>Motion adopted</p>
9.	<p>District Officer Appointments / Resignations: Wendy Wickliffe</p> <p>9.1 Confirmation of Officer Appointments since 5<sup>th</sup> November DEC            James Edley, Area Director M1</p> <p>9.2 Officer Resignations received            None since November 5th DEC</p>
10.	<p>District Director's Report: Wendy Wickliffe</p> <p>Report Received (and uploaded to the District Website) with Verbal Updates given around -17% membership growth resulting in more support needed for existing clubs</p>
11.	<p>Program Quality Director's Report</p> <p>Report Received (and uploaded to the District Website) with the following Verbal Updates given</p> <ul style="list-style-type: none"> <li>• 2023 Conference full on Saturday with limited slots left on Sunday</li> <li>• Club Officer Training: 103 out of 147 clubs completed COT</li> <li>• Bids for May 2025 District Conference: a bid was received – Rotorua, will be voted on 29<sup>th</sup> April District Council meeting</li> <li>• Since written report the Division L and N International and Evaluation Contest Winners were known:           <ul style="list-style-type: none"> <li>○ International               <ul style="list-style-type: none"> <li>▪ Division L: Sharon Kerr-Phillips</li> <li>▪ Division N: Reagan Morta</li> </ul> </li> <li>○ Evaluation               <ul style="list-style-type: none"> <li>▪ Division L: Ivy Huang</li> <li>▪ Division N: Sharon Kerr-Philips</li> </ul> </li> </ul> </li> </ul>
12.	<p>Club Growth Director's Report</p> <p>Report Received (and uploaded to the District Website) with Verbal Updates given via Powerpoint (also uploaded to the website)</p>
13.	<p>Public Relations Manager's Report</p> <p>The written report was earlier received and updated to the District Website</p> <p>There were no verbal updates for the DEC</p>

No.	Agenda Item
14.	<p>Immediate past District Directors Report: Steven Budai</p> <p>Report Received (and uploaded to the District Website) with no Verbal Updates given</p> <p><b>That the reports of District Direct, Program Quality Director, Club Growth Director, and Public Relations Manager Immediate Past District Director be adopted</b></p> <p>Mover: Neville Isherwood, Division R Director</p> <p>Seconder: Kulesh de Silva, Finance Manager</p> <p>Motion Adopted</p>
15.	<p>Finance Manager's Report: Kulesh De Silva</p> <ol style="list-style-type: none"> <li>1. Audit Report for the half year accounts</li> <li>2. District Financial Statement for the period 1 July to 31st December 2022</li> <li>3. District Profit and Loss Account for the period 1st January 2023 to 31 March 2023</li> <li>4. District Conference 2023 Budget</li> </ol> <p><b>That the Audit Report for the half year July 1, 2022 to December 31, 2022 accounts be received</b></p> <p>Mover: Kulesh de Silva, Finance Manager</p> <p>Seconder: Scott Martins, Division M Director</p> <p>No Opposition</p> <p>Motion Adopted</p> <p><b>That the District Financial Statement for the period 1 July to 31st December 2022 be adopted</b></p> <p>Mover: Kulesh de Silva, Finance Manager</p> <p>Seconder: Richard Perkins, Club Growth Director</p> <p>No Opposition</p> <p>Motion Adopted</p> <p><b>That the District Profit and Loss Account for the period 1st January 2023 to 31 March 2023 be adopted</b></p> <p>Mover: Kulesh de Silva, Finance Manager</p> <p>Seconder: Elizabeth Vijioen, Area Director – L4</p> <p>No Opposition</p> <p>Motion Adopted</p>

No.	Agenda Item
	<p><b>That the District Conference Budget as of April 28<sup>th</sup>, 2023 be received</b>  Mover: Kulesh de Silva, Finance Manager  Seconder: James Hippolite, Program Quality Director  No Opposition  Motion Adopted</p>
16.	<p>District Realignment: Wendy Wickliffe</p> <p><b>That District 112 Executive Committee Recommends to the District Council that Report be received BUT another District Council Meeting (Special Meeting) will be held on June 22 allow more time to research and discuss realignments with the Clubs.</b></p> <p>Mover: Wendy Wickliffe, District Director  Seconder: Neville Isherwood, Division R Direct</p> <p>No Opposition  Motion Adopted</p>
17.	<p>Division Directors' Reports</p> <p>The Division Directors had presented their written reports which were uploaded to the District Website with any verbal updates mentioned respectively (if applicable) below:</p> <p>Division K – Innes Curin  No verbal updates</p> <p>Division L – Meegan Hiriwhini  Addendum Report received and uploaded District Website  No verbal updates beyond the Addendum Report</p> <p>Division M – Scott Martins  No verbal updates</p> <p>Division N – Suzy Elks  No verbal updates</p> <p>Division O – Nathan Piahana  Addendum Report received and uploaded District Website  No verbal updates beyond the Addendum Report</p> <p>Division P – Te Maramatanga Hohia  No verbal updates</p> <p>Division Q – Margaret Simons  No further verbal updates</p> <p>Division R – Neville Isherwood  No verbal updates</p>

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	<p><b>That the Division Director Reports being adopted</b>  Mover: James Edley Area Director - M1  Seconder: Richard Perkins, Club Growth Director  No Opposition  Motion Adopted</p>
18.	<p>District Procedure Changes: Wendy Wickliffe</p> <p><u><a href="#">That we allow the Division Directors to set the dates of their Division Conferences</a></u></p> <p>Mover: James Edley, Area Director – M1  Seconder: Meegan Hiriwhini – Division L Director  No Opposition  Motion Adopted</p> <p>Admin Note: This was item 20.1. Motion on Notice, sub item 20.1.1. <i>That we allow the Division Directors to set the dates of their Division Conferences</i> in the Agenda paper</p>
19.	<p>No other reports were considered</p>
20.	<p>Any other business</p> <p>20.3: Other General Business  None</p>
21.	<p>Close  Meeting Closed 9:05pm</p>