DRAFT Minutes: DISTRICT 112 Virtual Annual Council Meeting

Saturday, April 29 2023 at 1:00 pm

Meeting link: https://us06web.zoom.us/j/86171520033

Draft Minutes

No.	Agenda Item
1.	**Call to Order and Welcome** District Director, Wendy Wickliffe called the meeting to order and welcomed officers to the Meeting. It was also called for the District Administration Manager to read the Notice of Meeting for which was done. **Voting Procedures** The procedures for a virtual District Executive Council meeting were outlined. Members were reminded that Presidents and Vice Presidents of Education can carry each other's proxies for their Clubs, BUT NO OTHER PROXIES were accepted for this meeting. Should there be an opposition to a motion, then the polling option in zoom will be utilised. The Public Relations Manager may take screen shots of the gallery for publicity purposes and anyone not wishing to have their image shown can turn off their video. The recording for this meeting will be destroyed after the minutes have been approved at the June 2023 Special Council Meeting.
2.	**District Mission Statement** Programme Quality Director, James Hippolite, read the District Mission.
3.	**Special Vote, Credentials Report and Confirmation of Quorum** District Parliamentarian Alun Chisholm advised that a quorum for a virtual District Council Meeting is one-third of the club presidents and vice presidents education. The District currently has 124 clubs in good standing, making 248 votes. One-third of this is 83 votes. There are 108 club officers present and confirmed we do have a quorum. 18 District Officers were present meaning at total of 126 votes present at the DCM.
4.	**Speaking Rights** District Director Wendy Wickliffe advised that club presidents, vice presidents education and district officers present have speaking rights at this meeting. This included rights to move and second motions or amendments. She also extended speaking rights only to all past district governors/directors, and current field officers. Timing Limitations indication for when speaking to motions and amendments

5.	**VOTING** District Director Wendy Wickliffe outlined how voting would be done in this virtual forum should a vote be required
6.	**In Memoriam** District Director Wendy Wickliffe noted that former District 72 Governor - Eddy Latter
7.	**Apologies** Apologies received from:

Jody Bews-Hair	President, Eastern Bay
Jennie Arvidson	VP Edu, Lake City
Brad-Caroline Nielsen-Metcalfe	President, Onehunga
Mike Salisbury	Pres/VP Ed, Dawnshakers
Dee McLean	VP Ed, North Shore Toastmasters
Mary Williams	President, On Top Toastmasters
Fiona Perry	Fiona Perry, AD-R1
Graham Gunn	President, Shortland Street Toastmasters
Mai Nguyen	President, North Shore Toastmasters
Faye Storer	Pres/VP Edu, Waiheke Island
Helen Madden	President - East Coast Bays
Dan Windwood	VP Education - Kings Speech
Rodd Castle	President - Kings Speech
Jarrod Hill	President - North West.
Roslynn Young	President - Napier Toastmasters
Ian Wright	VP Education - Napier Toastmasters
Rob Lobker	President - Achieve Toastmasters
Shawn Lawyer	President, Botany Toastmasters

THAT THESE APOLOGIES BE ACCEPTED.
MOVED: Ben Ross, District Administration Manager

8.	**Confirmation of Agenda** District Director Wendy Wickliffe informed the Council that Finance Manager Kulesh de Silva will be discussing the Conference 2023 Budget report in his Finance Manager Section. The Minutes will reflect this addition.

	THAT THE AGENDA BE ACCEPTED Moved: Elizabeth Viljoen – AD L4 Second: James Edley AD M1 CARRIED
9.	**Approval of Meeting Minutes for Virtual District Council Meeting held on 23rd September 2022** The minutes as circulated were confirmed. **THAT THE MINUTES OF THE SEMI-ANNUAL DISTRICT COUNCIL MEETING HELD ON 23 SEPTEMBER 2022 ARE CONFIRMED AS TRUE AND ACCURATE RECORD OF THAT MEETING.** MOVED: Ben Ross, District Administration Manager SECONDED: James Hippolite, Programme Quality Director CARRIED
10.	**Matters arising from the minutes** No Matters arising The District Administration Manager was asked to delete the recording of the 23 September 2022 Semi-Annual District Council meeting, which Ben undertook to do.
11.	**Correspondence: Wendy Wickliffe** One item received for this District Executive Meeting Toastmasters International has informed District 112 that the Cook Island, Niue, and Tokelau have joined District 112. There are no clubs yet in those three nations as of the DCM. **THAT THE INWARDS CORRESPONDENCE BE RECEIVED** Mover: Wendy Wickliffe, District Director Second: James Edley, AD M1 No Opposition Motion adopted
12.	**Appointment of Leaders** Since the September District Council Meeting, James Edley was appointed as Area Director for M1.
13.	**District Audit Report for the half year July 1, 2022 to December 31, 2022 accounts** Kulesh de Silva, Finance Manager presented the District Audit Committee Report and moved that it be received.

	That the Audit Report for the half year July 1, 2022 to December 31, 2022 accounts be received Moved: Finance Manager Kulesh De Silva Seconded: James Edley, AD M1 CARRIED No discussion for this report.
14.	**District Financial Statement for the period 1 July to 31 December 2022** Kulesh de Silva, Finance Manager District Financial Statement for the period 1 July to 31 December 2022 and moved that it be received. Moved: Finance Manager Kulesh De Silva Seconded: Grant (Need Club or Area Director number here) CARRIED There were some questions around expenses with GST inclusive and GST exclusive amounts
15.	**District Profit & Loss Report for period 1 July 2022 to 31 March 2023** District Finance Manager, Kulesh de Silva, presented the Profit & Loss Statement for period 1 July 2022 to 31 March 2023. This report was for information only. No discussion took place.
16.	**District Conference 2023 Update** District Finance Manager Kulesh di Silva presents the District Conference 2023 update ADMIN NOTE: This is an extra Agenda item per Item 8 of these Minutes ADMIN NOTE 2: District Debrief Report including full financials be presented at District Executive Committee on July 1, 2023
17.	**Reports of District Direct, Program Quality Director, Club Growth Director, and Public Relations Manager Immediate Past District Director** **District Director's Report: Wendy Wickliffe** Report Received (and uploaded to the District Website) with Verbal Updates given around -17% membership growth resulting in more support needed for

existing clubs

Program Quality Director's Report

Report Received (and uploaded to the District Website) with the following Verbal Updates given

- 2023 Conference full on Saturday with limited slots left on Sunday
- Club Officer Training: 103 out of 147 clubs completed COT
- Bids for May 2025 District Conference: a bid was received – Rotorua, will be voted on 29th April District Council meeting
- Since written report the Division L and N International and Evaluation Contest Winners were known:
    - International
        - Division L: Sharon Kerr-Phillips
        - Division N: Reagan Morta
    - Evaluation
        - Division L: Ivy Huang

Division N: Sharon Kerr-Philips

Club Growth Director's Report

Report Received (and uploaded to the District Website) with Verbal Updates given via Powerpoint (also uploaded to the website)

The written report was earlier received and updated to the District Website

There were no verbal updates for the DEC

Immediate past District Directors Report: Steven Budai

Report Received (and uploaded to the District Website) with no Verbal Updates given

That the reports of District Direct, Program Quality Director, Club Growth Director, and Public Relations Manager Immediate Past District Director be adopted

Mover: Neville Isherwood, Division R Director

Seconder: James Hippolite, Program Quality Director

Motion Adopted

18.	**District Structure for the 2022-2023 Toastmasters Year (Realignment)** Discussion occurred to move the ratification of the District Alignment to a Special Council Meeting on June 24, 2023. The District Administration Manager will send out the Notice of Motion consequently. **That the debate for the District Structure for the 2022-2023 Toastmasters Year (Realignment) be deferred to the Special District Council Meeting to be hold on June 24, 2023 on Zoom.** Mover: James Hippolite, Program Quality Director Seconder: Richard Perkins, Club Growth Director No Opposition Motion Carried

19. **Elections of Officers for the 2023-2024 year**

The District Leadership Committee chaired by Stephen Budai conducted the nomination, interview and credential process of candidates for District Director, Program Quality Director, Club Growth Director, and Division Directors.

After the elections held here at the District Council Meeting with the following elected for the 2023/2024 year:

District Director	James Hippolite
Program Quality Director	Richard Perkins
Club Growth Director	Marlene Krone

Division K Director	Marcus Bristol
Division L Director	Elizabeth Viljoen
Division M Director	Howard Chaffey
Division N Director	Joanna Perry
Division O Director	Mark Tweedale
Division P Director	Clarence Tong
Division Q Director	Suresh Paleti
Division R Director	Marcus Van Irsel

Admin Note: Organisation Chart for 2023/2024 year is published on the District Website

20. **Confirmation of appointed District Officers for 2023-2024**

District Director Elect – James Hippolite proposed the following appointments for District Officers and Field Officers:

Admin Note: Organisation Chart for 2023/2024 year is published on the District Website

That the District Officer Appoints as listed below and published on the District Website be approved

Mover: Elizabeth Viljoen, AD – L1

Seconder: Richard Perkins, Club Growth Director

No Opposition

Motion Carried

Administration Manager	Ben Ross
Finance Manager	Bruce Collis
Public Relations Manager	Michelle Berriman
Web Master	Mike Diggins
Logistics Manager	BJ O'Leary
Club Extension Chair	Aroha Heene
District Photographer	Rob Wightman
Club Quality Chair	Neil Stichbury
Club Retention Chair	John di Leo
District Training Chair	Amy Overington
Zoom Team Chair	

Area K1 Director	Gavin Lamb
Area K3 Director	Murray Coutts
Area K4 Director	Kenneth Gustilo
Area L1 Director	James Edley
Area L2 Director	Natalia Ortega
Area L3 Director	Nick Woods
Area L4 Director	
Area M1 Director	Clifford Hall
Area M2 Director	Andrew Rodgers
Area M3 Director	Lukshmi Renuka Ranasinghe
Area M4 Director	Cedric Marie
Area M5 Director	
Area N1 Director	Jeremy Bachelier
Area N3 Director	Warren Christie
Area N4 Director	Harpreet Kaur
Area N5 Director	Tim Muhundan
Area O2 Director	Barry Shaw
Area O3 Director	Cameron Phillips
Area O4 Director	Greg Mulholland
Area O5 Director	Derek Hiscoke
Area P1 Director	Tracy Bovett
Area P2 Director	Helen Ivess

	Area P3 Director	Craig Holz
	Area P4 Director	Jobet Panton
	Area P5 Director	Paul Vaughan
	Area Q1 Director	Julian Leite
	Area Q2 Director	Luke Kerr
	Area Q3 Director	Paul Jacobs
	Area R1 Director	Roslynn Young
	Area R2 Director	William Walker
	Area R3 Director	

21. **General Business**
None

22. **District Conference 2024 Promotion**
District Conference to be held, 3-5, 2023 at Great Lakes Convention Centre, Taupo
District Executive Committee and Training to be held 5th May, 2023
District Council Meeting on Saturday Afternoon (6th May, 2023) as Hybrid

23. **District Conference 2025**
District Director Elect James Hippolite confirmed a single bid for the 2025 Conference from Lake City District Club in Rotorua. Proposed Venue is Novatel Hotel and Convention Centre in Rotorua to be held 2nd or 3rd weekend of May 2025.

24. **Final Comments and Valedictory**
Outgoing Immediate Past District Director Stephen Budai gave his valedictory speech.

25. **Close**
The meeting was closed at 3:15pm