Minutes: DISTRICT 112 Virtual Semi-Annual Council Meeting
Friday 23 September 2022 at 7:00 pm

Meeting link:
https://us06web.zoom.us/meeting/register/tZcvdemprT8pGd3f387s8oXNfUN2-kMPQC_Q

Draft Minutes

No.	Agenda Item
1.	**Call to Order and Welcome** District Director, Wendy Wickliffe called the meeting to order and welcomed officers to the Meeting. It was also called for the District Administration Manager to read the Notice of Meeting for which was done. **Voting Procedures** The procedures for a virtual District Executive Council meeting were outlined. Members were reminded that Presidents and Vice Presidents of Education can carry each other's proxies for their Clubs, BUT NO OTHER PROXIES were accepted for this meeting. Should there be an opposition to a motion, then the polling option in zoom will be utilised. The Public Relations Manager may take screen shots of the gallery for publicity purposes and anyone not wishing to have their image shown can turn off their video. The recording for this meeting will be destroyed after the minutes have been approved at the May 2023 Council meeting.
2.	**District Mission Statement** Programme Quality Director, James Hippolite, read the District Mission.
3.	**Special Vote, Credentials Report and Confirmation of Quorum** District Parliamentarian Alun Chisholm advised that a quorum for a virtual District Council Meeting is one-third of the club presidents and vice presidents education. The District currently has 146 clubs in good standing, making 292 votes. One-third of this is 98 votes. There are 121 club officers present and confirmed we do have a quorum. 24 District Officers were present meaning at total of 145 votes present at the DCM. **Special Vote** District Parliamentarian indicated that under Toastmasters International policy, Budget and certain other papers must be published at least 14 days in advance of a District Executive or District Council Meeting. In this instance they were published one day late. TI advised that Presidents and Vice Presidents of Education be polled for any objection to the receiving the papers late. It was mentioned that the Votes for these reports proceed as normal rather than received electronically at a later date.

4.	**Speaking Rights** District Director Wendy Wickliffe advised that club presidents, vice presidents education and district officers present have speaking rights at this meeting. This included rights to move and second motions or amendments. She also extended speaking rights only to all past district governors/directors, and current field officers. Timing Limitations indication for when speaking to motions and amendments
5.	**Apologies** Apologies received from: Ashley Doo — Area O2 Christine Alcott — Pakuranga Club, Watch This Space David Burton — Flying Start Club Dee McLean — (North Shore Club) Fiona Perry — Areas R1 and R2 Gary Inwood — Flying Start Club Graham Gunn — (Shortland Street Toastmasters) Helen Korte — Maungakiekie Club Helen Madden — East Coast Bays Ivan Radojevic — East Coast Bays Jafar Rizvi — Toast of Broadway Leighton Gelling — Area P2 Margot Burton — Area M2 Rose Olive — Arawa Club, Area Q1 Sarah Wilson — Three Kings Club Simon Lempriere — Karaka Toastmasters Steve Breen — Eastland Toastmasters Clifford Kerr-Phillips PRE Paulette Gotz Arawa VPE Steve Holroyd, President DRI Remarks Tong Liu **THAT THESE APOLOGIES BE ACCEPTED.** MOVED: Ben Ross, District Administration Manager

6.	**Confirmation of Agenda** The agenda was confirmed with no further items to add. **THAT THE AGENDA BE ACCEPTED** Moved: Ben Ross – District Administration Manager Second: Elizabeth Viljoen – Area L4 CARRIED
7.	**Approval of Meeting Minutes for Virtual District Council Meeting held on 23rd September 2022** The minutes as circulated were confirmed. **THAT THE MINUTES OF THE ANNUAL DISTRICT COUNCIL MEETING HELD ON 7 MAY 2022 ARE CONFIRMED AS TRUE AND ACCURATE RECORD OF THAT MEETING.** MOVED: Ben Ross, District Administration Manager SECONDED: James Hippolite, Programme Quality Director CARRIED
8.	**Matters arising from the minutes** No Matters arising The District Administration Manager was asked to delete the recording of the 7 May 2022 Annual District Council meeting, which Ben undertook to do.
9.	**Correspondence** The District Administration Manager confirmed there were no items of correspondence.
10.	**Appointment of Leaders** District Organisation Chart published to District Website for the 2022-2023 year. Appointments and Resignations also published to District Website **That the Appointments and Resignations of District Officers as read be adopted** Moved: Wendy Wickliffe, District Director Seconded: Isobel Carter, President Bell Block Toastmasters CARRIED
	Business Required Adoption:
11.	**District Audit Committee Report 2021-2022** Kulesh de Silva, Finance Manager presented the District Audit Committee Report and moved that it be received.

	That District Audit Committee Report 2021-2022 be received Moved: Finance Manager Kulesh De Silva Seconded: Richard Perkins, Club Growth Director CARRIED No discussion for this report.
11.1	**P & L Report Quarter Four (April, 2022 – June 30, 2022)** District Finance Manager, Kulesh de Silva, presented the Profit & Loss Statement for period 1 April 2022 to 30 June 2022. This report was for information only. No discussion took place.
11.2	**Notice of Motion – Financial Statement (2021-2022)** **Motion to the September 2022 Semi-Annual District 112 Council.** **That the September 2022 Semi-Annual District 112 Council delegates to the November 2022 District 112 Executive Committee the authority to approve the District 112 Financial Statement for 2021-2022, for the purposes of complying with the requirements of the New Zealand Charities Commission.** The full explainer is on the District Website Moved: Murray Coutts DTM PDDG. President of both Silverdale-Orewa Toastmasters and Northern Impromptu. Seconder: Kulesh de Silva, Finance Manager CARRIED
11.3	**District Conference 2023 Update** District Finance Manager Kulesh di Silva presents the District Conference 2023 Budget and moved that the report be received. **That the District Conference 2023 Budget be received** Moved: Kulesh de Silva, District Finance Manager Seconded: James Hippolite, Program Quality Director There was discussion around break even numbers, previous conference numbers, and promotional marketing to be done **That the District Conference 2023 Budget be adopted:**

	Mover: Moved: Kulesh de Silva, District Finance Manager Seconded: Kevin Prohl, Vice President of Education, Three Kings Toastmasters Carried Admin Note: Murray Coutts noted Terms of Reference are needed for Registration/Refunds for the District Conference 2023. It is Recommended that this will be presented to the November 5, District Executive Committee to be enacted retrospectively.
11.4	**District Budget (2022-2023)** District Director, Wendy Wickliffe, commented that 2022-2023 budget comprised two documents, namely: (a) The budgtet proposal which explains the rationale behind the budget and contains all the budget information; and (b) The budget summary, which just shows the summarised figures. These documents are published on the District website. District Finance Manager Kulesh di Silva presents the District Budget 2022-2023 and moved that the proposed Budget be adopted There was discussion around aspects of the Budget proposal. **That the proposed District Budget 2022-2023 be adopted** Moved: Kulesh de Silva, Finance Manager Seconded: Sharon Kerr-Philips, President, Review Toastmasters CARRIED
	Additional Reports:
12.1	**Reports** District Director – TI Convention Update Wendy Wickliffe, District Director presented the Toastmasters International Convention Report and moved that it be received. The full report was published on the District Website **That the Toastmasters International Convention Report be received** Moved: Wendy Wickliffe District Director

	No Opposition CARRIED **Verbal Updates** Program Quality Director, James Hippolite Club Officer Training was at 76% for Round one. The minimum threshold required for Distinguished District is 75% for Round 1 District Officer Training Round 1 was at 100% New Members Pathways Onboarding Workshop set for September 26 has 26 registrations Maori Language Translation program for Presentation Mastery Pathway is at 25% of its Glossary Club Growth Director, Richard Perkins Two Clubs reinstated: Manukau Toastmasters, and Toastmasters on Fanshawe Two Clubs celebrated their 50th Anniversary Club Coach section coming up soon
12.2	**District Conference 2023** No further updates
12.3	**District Conference 2024** Program Quality Director, James Hippolite informs the DCM that a bid was received for the District Conference 2024 to be held at Taupo (Division P) The Bid was received by Wendy Wickliffe and the Online Training and Coaching Toastmasters Club **That the District Conference 2024 will be in Taupo** Moved: Murray Coutts, President of both Silverdale-Orewa Toastmasters and Northern Impromptu Seconded: Ben Ross, District Administration Manager CARRIED
13.	**General Business** No other general business
14.	**Close** The meeting was closed at 8:25pm