Minutes of the District 112 Hybrid District Executive Committee Meeting
Alexandra Park
Cnr Greenlane West & Manukau Road, Greenlane. Auckland
Saturday 17 September 2022 commencing at 3:00 pm

Minutes

No.	Agenda Item
1.	Call to Order and Welcome Wendy Wickliffe District Director Wendy Wickliffe called the District Executive Committee to order and delivered opening remarks. Procedures for a HYBRID District Executive Meeting were outlined, including the deletion of the recording for this meeting once the next DEC meeting approves the minutes.
2.	Confirmation of Quorum Alun Chisholm District Parliamentarian, Alun Chisholm, advised that a quorum for an Executive Committee meeting is the majority of its members. The executive currently has 7 senior officers, 8 division directors and 25 area directors, making a total of 40 members. In Venue: 24 Online: 10 Total: 34 in attendance Quorum is met
3.	District Mission Statement James Hippolite Program Quality Director James Hippolite read out the District Mission Statement: We build new clubs and support all clubs in achieving excellence.
4.	Speaking Rights and Voting Rights Wendy Wickliffe District Director Wendy Wickliffe outlined Voting and Speaking Rights for those at the 17th September DEC.

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	Speaking rights extended: Parliamentarian: Alun Chisholm Zoom Master: Troy Smith Web: Mike Diggins Training Chair: Amy Overington All past District Directors Voting Rights: District Director, Program Quality Director, Club Growth Director, the District Administration Manager, the District Finance Minister, the District Public Relations Manager, Immediate Past District Director, all Division Directors, and all Area Directors.
5.	Apologies Ben Ross The following apologies were received at the time for 17 September DEC. Fiona Perry R1 Leighton Gelling P2 Bradley Thompson P3 Robert McLaren M3 Greg Mulholland O4 **THAT THESE APOLOGIES BE ACCEPTED** Moved by Ben Ross, District Administration Manager Apologies adopted
6.	Confirmation of Agenda Wendy Wickliffe **THAT THE AGENDA BE ADOPTED** Mover: Elizabeth Viljoen L4 Seconder: Marlene Krone N5 Motion Adopted
7.	Confirmation of Minutes of District Executive Committee Meeting held 9th July 2022 **THAT THE MINUTES OF THE DISTRICT EXECUTIVE COMMITTEEE MEETINGS HELD ON 9th July 2022 ARE CONFIRMED AS A TRUE AND ACCURATE RECORD OF THAT MEETING** Mover: Ben Ross

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	Seconder: James Hippolite Motion Adopted 7.1 Corrections to the Minutes 7.2 Matters arising from the Minutes Wendy Wickliffe None 7.3. District Director Instructed District Administration Manager Ben Ross to delete the recording of the July 9th District DEC meeting. 7.3.1. They have been deleted
8.	Correspondence Ben Ross None received for this District Executive Meeting
9.	District Officer Appointments / Resignations Wendy Wickliffe 9.1 Confirmation of Officer Appointments Greg Mulholland O4 Robert McLaren M4 Johan Kvasnicka L3 Declan Langston L2 9.2 Officer Resignations received Quency Wong O4 Wendy Smith R1 **That the motion for the Appointments be adopted and resignations acknowledged** Moved: Richard Perkins Club Growth Director Seconded: Neville Isherwood: Division Director R No Opposition Motion Adopted
10.	District Procedures Review Alun Chisholm/Wendy Wickliffe District Director informs DEC that review of District procedures is ongoing District Parliamentarian does not have voting rights so a District Officer is required to Move the Motion to bring it to the floor: **That the District Parliamentarian be given Voting Rights** Mover: Meegan Herewini – Division L Director Seconder: Richard Perkins – Club Growth Director

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	1) Clarify the wording in 3.2, and fix the contradictions in 3.7.2 and 8.3.2 from 3.2: Once the selection of the optional contests has been approved by the first meeting of the District Executive (Policy 6.0 [1B]), the Program Quality Director shall advise the selection to all clubs, within one week of the meeting. to 3.2: The District Director will select the optional speech contests, (Policy 6.0 [1B]), and which contests will run in the first half and second half of the Toastmasters year. The decision is put forward for approval at the first meeting of the District Executive. The Program Quality Director shall advise the selection to all clubs, within one week of the meeting. from 3.7.2: Division Table Topics and Humorous Speech Contests are to be held in the months of October/November each year. to 3.7.2: Division Speech Contests are to be held in the months of October/November and March/April each year. from 8.3.2 v: Accommodate the District International, Humorous, Evaluation and Table Topics Speech Contest finals. to 8.3.2 v: Accommodate the finals of the District Speech Contest. 2) For clarity, number the Awards in 14.5, to match the numbers used in 14.1 3) For clarity, mark the Contests in 14.6 as "Speech" Contests 4) Correct the reference in 14.6.1 to point to the named cups14.6.4, not the award criteria 14.5 The Winners receive the District 112 perpetual Cup (refer to DP 14.5)"

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	5) Merge 14.6.4, 14.6.5, 14.6.6, and 14.6.7 into 14.6.4, and include the wording "The District 112 perpetual Cups are; 6) 14.7.1, 14.7.2, and 14.7.3 are Award Criteria, move to 14.5 **That recommendations 1-6 are adopted** No Opposition Motion passed
11.	Finance Manager's Report District Director Wendy Wickliffe illustrates to DEC that the Finance Report is in three parts (11.1, 11.2, and 11.3). **That the Finance Report which is in three parts be received:** Mover: Nathan Piahana Division O Seconder: Vladimir Kvasnicka: L1 No Opposition to receiving the reports 11. 1 Finance Manager's Report Kulesh Finance Manager Kulesh de Silva presented the Profit/Loss Statement report for the April 1, 2022 to June 30, 2022 period. The report is available on the District Website It was noted by Murray Coutts that the Profit and Loss Statement will be approved at the November 5 DEC. 11.3 2021-22 Audit report Immediate Past District Director presented the 2021-2022 Audit Report. **That the report be adopted** Seconded: Stephen Budai IPDD No opposition Motion Adopted 11.4 Draft Budget for the Auckland Conference Report presented in draft form by James Hippolite PQD. Mentioned that entire conference is hybrid which affects Budget cost and registration costs Breakeven 158

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	Proposal to be reworded on alcoholic drinks from open to cash bar Corporate Sponsorship to be discussed with Conference Committee and potential sources **That the Draft Budget for the District Conference 2023 in Auckland be received** Mover: James Hippolite – Program Quality Director Seconded: Meegan Division L Director No Opposition Motion adopted 11.4 Approval of registration terms for the Auckland Conference Will be set at the November 2022, DEC 11.5 Approval of the District 2022-2023 Budget. The D112 2022-2023 Final Budget Proposal was presented by Kulesh de Silva – Finance Manager. The proposal is on the District Website. **That the D112 2022-2023 Final Budget Proposal be adopted** Mover: Kulesh De Silva, Finance Manager Seconder: Ben Ross District Administration Manager No Opposition Motion Adopted
12.	Division Directors' Reports The Division Directors had presented their written reports which were uploaded to the District Website with any verbal updates mentioned respectively (if applicable) below: 12.1 Division K - Ines Curin No verbal updates received 13.2 Division L - Meegan Herewini No Verbal updates received 12.3 Division M – Scott Martins Verbal Updates: Corporate Clubs hold social get together to help bonding and strengthen the clubs 12.4 Division N – Suzy Elks Verbal Updates:

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	Toastmasters on Fanshawe into good standing 12.5 Division O – Nathan Piahana Verbal Updates: Wiri Ramblers under a plan to revigorated the club 12.6 Division P - Te Maramatanga Hohaia No Verbal Updates 12.7 Division Q - Margaret Simons No verbal updates 12.8 Division R - Neville Isherwood Verbal Updates: 5 clubs gained members, Talk of the Town is struggling and possibly closing, Club at the air force base on hold as waiting upon new general manager for the base
13.	Public Relations Manager's Report The written report was earlier received and updated to the District Website There were no verbal updates for the DEC
14.	Club Growth Director's Report Report Received (and uploaded to the District Website) with following updates 14.1 Clubs in Formation No Clubs in formation as of 17 September 2022 Northern Impromptu chartered 22 July 2022 Motion: Northern Impromptu be assigned to Area K1 Moved: Wendy Wickliffe District Director Seconded: Ben Ross DAM Motion adopted 14.2 Club Membership Verbal updates: 104 new members joined July-Aug Smedley Award continues until the end of the month (5 new members) Club Coach program has changed so presentations and training regimes will be presented in near future

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15.	Programme Quality Director's Report James Hippolite 15.1 Education and Training 15.2 Contests for 2022-2023 15.3 Report on the 2023 Conference Report received (and uploaded to the District Website) with Verbal updates as follows: Te Reo Translation has completed 20% of the glossary Pathway workshop registrations coming in for 26th September workshop 120 new members in the District $3000 from District for AV costs for Conference District Conference 2024: Great Lakes Convention Centre Taupo, Online Training Club To be ratified at DCM September 2022
16.	District Director's Report Wendy Wickliffe Report Received (and uploaded to the District Website) with No Verbal Updates
17.	Immediate Past District Director's Report Stephen Budai Report received (and uploaded to the District Website) with verbal update: District Awards Dinner, there was spare seats available for the dinner
18.	Consideration of the Reports Wendy Wickliffe **That all reports be approved** Mover: Wendy Wickliffe No Seconder required Motion Adopted
19.	Any other business 19.1 Motions on Notice Murray Coutts Cup - Stephen Budai (motion on website and as below) **That the following words "unless no Divisions were distinguished, in which case all Divisions are eligible" be added after the words. "The Division must have been distinguished or better, to be considered for this award" in the Murray Coutts Cup for**

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	Outstanding Division. Moved Stephen Budai Seconded: Ben Ross District Admin Manager Motion Adopted 19.2 Other General Business **Motion without Notice** District Ribbons Stephen Budai (motion on website) **That Motion for it to be received:** Moved: Stephen Budai - Immediate Past District Director Seconded: Mark Tweedle - Area Director O3 No Opposition Motion Adopted General Provision Regarding Ribbons [a] That DP 14.4 be deleted. Ribbons For Divisions [b] That the words in DP 14.5 relating to the Murray Coutts Cup for Outstanding Division, the ribbon be deleted [c] That DP 14.7.3 ribbons for Distinguished Divisions be deleted. Ribbons For Clubs [d] The words in DP 14.5 relating to the Kingsley Moody Shield for Club Public Relations are replaced with either a certificate or a badge for the club website (club's choice). [e] The words in DP 14.5 relating to the O'Leary-Wightman Shield for attendance, the ribbon be replaced with either a certificate or a badge for the club website (club's choice). [f] That the words in DP 14.7.1 (Club Excellence Awards) relating to a ribbon be replaced with either a certificate or a badge for the club website (club's choice) [g] The words in DP 14.7.2 be replaced with "A conference committee may issue conference attendance ribbons, one per club, to recognise conference attendance by club members. The design must comply with TI Protocol 4.0 and be approved by the District Director." **That the following amendments be approved**. Moved: Stephen Budai - Immediate Past District Director Seconded: Mark Tweedle - Area Director O3 No Opposition

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No.	Agenda Item
	Motion Adopted
20.	Close Wendy Wickliffe Meeting closed at 5:21pm

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