



D112 Area Director Key Information for 2022-2023

The **Area Director** serves as the direct liaison between the District and the clubs. Area Directors are appointed by the District Director and are a **District Officer**.

Overview of AD (Area Director) Role:

- Conduct club visits within respective area (3 to 5 clubs in an area)
- Submit **Two club visit reports** to TI (questions based on moments of truth by 30 Nov and 31 May)
- Make **presentations** at each of the club visits (discuss topics with the club)
- Facilitate at least **Two Area Council Meetings** for club executives in your area (networking opportunity, share ideas, contest planning)
- Attend **Division Council Meetings** with your fellow ADs in your Division
- Attend **District Officer training, District Executive Meetings** (4 a year) and **District Council Meetings** (2 a year)
- Support clubs with **Club Contests**
- Run **Area Speech Contests** (in conjunction with division director other ADs) – twice a year
- Appointed **Division Contest Chair or Chief judge** at **Division** Conferences – twice a year
- Appointed **contest official** at **District** Conference (judge, tally counter, timer) - May
- Assist with District **Club Officer training** (facilitate, breakout rooms, zoom team) – two rounds

It is recommended that an Area Director has been, either a Club President or Club Vice President Education as far as it is practical. They must be a member in good standing of a club in good standing.

Benefits of becoming an Area Director are:

- Personal growth, networking opportunities, increased speaking opportunities
- Experience how other clubs operate, how the Division, District and Toastmasters International operate
- Credit towards your DTM (Distinguished Toastmasters Award)
- Grow your leadership skills, work with and lead teams to achieve goals

District 112 Event Dates 2022-23

Date	June and July	Date	August and September
13-30 Jun 9 Jul 14-25 Jul	AD induction Training online 90 min x 3 Dis Training 1/District Executive - Akld Club Officer Training – New Officers x 4	1-18 Aug Aug 17 Sep 23 Sep Sep	Club Officer Training – Advanced x 3 Area Council Meeting No. 1 Dist Training 2, DEC, Dist Awards – Akld Dis Council (Pre & VPE) Zoom Area Contests
Date	October and November	Date	December and January
1, 8, 15 Oct 5 Nov Nov 15-25 Nov 30 Nov	Division Conferences District Training 3 Online Area Council Meeting No. 2 Club Officer Training – Round 2 x4 AD Club visit reports (last day)	5-6 Dec	Club Officer Training – Round 2 x2 <i>Everyone takes a well-deserved break</i>
Date	February and March	Date	April and May
Mon 13 Feb 24 Feb Various 11,18,25 Mar	District Officer Training 4 (tbc) COT Round 2 – last session Area Contests Division Conferences	28 Apr 29 April 6-7 May 31 May	Dist Executive Meeting online – 2 hours Candidates Showcase + District Council Meeting – 3 hours D112 Conference – Auckland AD Club Visits reports (last day)

District travel policy covers travel for two club visits, district events but does not include accommodation.