

# D112 Area Director Information

The Area Director serves as the direct liaison between the District and the clubs and is appointed by the District Director at or after the District Conference. Area Directors conduct club visits within their respective areas to understand and support club needs. In turn, these visits help District leaders understand how to support and meet the needs of each club. An Area Director is effectively the mentor of the presidents and clubs in their area. It is important that Area Directors have the support they need to serve clubs. The success of the District depends on it.

Toastmasters International bylaws state that an Area Director shall have been either a Club President or Club Vice President Education *as far as it is practical*. They must be a member in good standing of a club in good standing.

## The benefits of becoming an Area Director are:

- Increased confidence by stretching your boundaries
- Unlimited speaking opportunities
- Personal growth
- The opportunity to lead a diverse team
- Networking opportunities
- Achieve Recognition in the Distinguished Area Program
- Credit towards your DTM award

## Requirements:

- Area Council Meetings – hold at least two council meetings throughout the year (two is the requirement yet four are recommended)
- Make at least two official visits to each of the clubs within your area and complete Area Directors Club Visit report within a week of the visit.
- Contact each of your Club Presidents at least once per month
- Make a presentation at each of your club visits – ask the club is there anything in particular they require you to address or speak on one of the following topics: the Toastmasters Education Program, Distinguished Club Program, Communication & Leadership; Membership Growth or a topic from the Better Speaker or Successful Club Series
- Attend and participate in District Officer Training which is held in June, September, March and May (usually a weekend away unless held on the Friday prior to May Conference)
- Attend and help the rest of your Division Team with Club Leadership Training
- Attend Division Council Meetings – held at least six times per year, yet on average once per month
- Run Area Contests (Humorous, Table Topics, International & Evaluation)

The District Travel Policy covers airfares or mileage to attend the following District training events, when held in person:

(All subject to Toastmasters International and NZ Government requirements)

- Area Director Training in May or June, following the May District Conference
- District Officer Training in September
- District Officer Training in March
- District Officer Training in Auckland at the May District Conference

This policy also applies to travel for the two required Area Director club visits. Please note that the District is unable to cover accommodation costs while attending District Events.