TOASTMASTERS INTERNATIONAL DISTRICT 112

CONFERENCE BID DOCUMENT

Note this is an EOI Document.

The bid is for the District Conference to be held on (show the dates including the year)	May 2023
Host Club or Area	O4/MCBC Toastmasters
Location City	South Auckland
Proposed Venue (name & address)	Novotel Auckland International Airport
Has a "pencil" booking for the venue been made and if so by when is confirmation required?	No but hotel taking bookings from August 2022
Distance from the nearest airport	It is at the airport in front of the International Terminal Entrance
Distance from nearest motorway off-ramp	Depends if using SH20B or SH20A from SH20. Otherwise about 13km from SH1/20 interchange at Manukau. Transit fully available
Capacity (theatre style) in the main room	316
Number of break out rooms and their capacity	6 with capacity from 12 to 130
Will all parts of the conference be in the same venue? If not give details.	Yes
Is there accommodation at the conference venue? If not what is the "Headquarters Hotel"?	Yes
Are other types of accommodation close by?	Yes at the Airport Industrial Complex off SH20A or the Sebel at Manukau City Centre 10mins away
Proposed Conference Chair	Ben Ross
Proposed Conference Treasurer	TBD
Proposed Conference Registrar	TBD
Any other information to support the bid.	Meeting info: https://meetings.accor.com/hotel/7485/index.en.shtml#section-meetings

If this bid is accepted the conference committee will be responsible to the District 112 Executive Committee through the Program Quality Director. The committee is to abide by Toastmasters International's Governing Documents, District 112 Procedures, and any written requests from either the Program Quality Director or the District Finance Manager.

If the bid is from a Club, this document must be signed by the Club President. If the bid is from an Area this document must be signed by the Area Director and one Club President

Division O Director	Ben Ross		22/10/2021
Role	Name	Signature	Date