



MOTION ON NOTICE 3

Under DISTRICT CONFERENCE – DP4.3.5 to be added - District Conference content displayed on the website.

No current wording, points to be added:

District Conference promoted on the District website and removed at the end of the Toastmasters Year.

4.3.5 At least six months prior to the conference, be promoted on the District website. The District Conference committee will provide content to be displayed on the District website promoting the District Conference. This will be kept updated and will include contest dates, details of keynote speakers and workshops. This may include a link to a District Conference website. District Conference content is to be removed from the District website prior to the start of the next Toastmasters Year.

The reasoning behind this is to avoid confusing members and to give members time to plan for attendance at the District Conference.

MOTION ON NOTICE 4

Changes to DP 4 DISTRICT CONFERENCE Addition to DP 4.4.2_ - Where the District Conference Committee disbands.

Current wording:

4.4.2 Where no Club or Clubs bid for a specific year, then the District Executive will determine the location for the Conference. In that event the Conference shall be managed by a conference committee appointed by the District Director.

Suggested changed wording:

4.4.2 Where no Club or Clubs bid for a specific year, then the District Executive will determine the location for the Conference. In that event, or if the District Conference committee disbands, the Conference shall be managed by a conference committee appointed by the District Director.

The rationale for this is that when a conference is moved online, it may be demotivating for the full in-person conference committee to continue preparing for the District Conference.

MOTION ON NOTICE 5

Changes to DP 4 DISTRICT CONFERENCE Changes to DP 4.8.3- who may sign District Contracts.

Current wording:

4.8.3 Contracts in excess of \$500 must be signed by either the District Director or the Program Quality Director.

Changed wording:

4.8.3 The District Director is the only District Officer authorised to sign contracts on behalf of the District. Expense claims over \$500 must be signed by the District Director and one other trio member.

This is in contravention of Toastmasters International requirements. The District Director is the only person authorised to sign contracts. (District Leadership Handbook page 26)

MOTION 6

Addition of ADMIN to District Procedures – Club email addresses and recording or Speech Contest winners and awards.

Suggested Wording and if wording accepted, change numbering accordingly throughout the District Procedures document:

DP6 ADMIN

6.1 Clubs are expected to establish and maintain a valid email address for the purposes of receiving District Communications including notice of District Council Meetings and District News.

6.2 The Administration Manager shall ensure that the results of all District Speech Contests and awards presented at Conferences and District Changeover ceremonies be recorded as an addendum to the minutes of the District Council Meeting following the events.

The rationale is:

6.1 It is important that we are able send communications to clubs with confidence, knowing the information will be received.

6.2 Recording of District results is an important aspect of our history.

6.3. It is important to know what advice clubs are receiving and having a record of this correspondence enables us to share this information with members who ask similar questions or have similar concerns.

MOTION ON NOTICE 7

Changes to DP 6 DISTRICT COUNCILS: DP6.4 Timeframe for publishing reports on the District website for in person District Executive and District Council meetings.

Current wording:

6.4 The reports specified in Protocol 7.1 (5E) are to be published on the District Website at least four weeks prior to the meeting. Whilst District Council members may raise any matter at the meeting, without notice, if they give notice of an item or motion to the District Administration Manager at least four weeks prior to the meeting, then that item or motion on notice will be included with the meeting papers.

Suggested addition of wording:

6.4 At in-person District Executive and District Council meetings, the reports specified in Protocol 7.1 (5E) are to be published on the District Website at least four weeks prior to the meeting. Whilst District Council members may raise any matter at the meeting, without notice, if they give notice of an item or motion to the District Administration Manager at least four weeks prior to the meeting, then that item or motion on notice will be included with the meeting papers.

MOTION ON NOTICE 8

Addition to DP6 DISTRICT COUNCILS Addition of new Point 6.5 Online Document timeframes.

DP6.5 As per protocol 7.1 the below timeframes for Virtual District Executive and Virtual District Council Meetings and Electronic Voting apply:

Any agenda item that requires a vote must adhere to the following process:

- Notice of the electronic vote posted to the District website four weeks in advance of the vote opening.
- District posts the proposed agenda item at least 14 days in advance of the vote.
- District posts proposed budget at least 14 days in advance of the vote.
- District posts information about the proposed appointed District leaders at least 14 days in advance of the vote.

This brings us into line with the Toastmasters International protocols.

MOTION ON NOTICE 9

Addition to DP 10 SPEECH DISTRICT AWARDS AND INCENTIVES 10– Renaming point [f] to pint [g] and adding - judge’s decision will be final and not subject to appeal.

Current wording:

10.2.4 The rules of the District Incentive must clearly specify:

- [a] The purpose of the District incentive.
- [b] The entry criteria, and any exclusions,
- [c] The timelines,
- [d] The reward(s),
- [e] How winners will be determined (for competitions the judging criteria and practices)
- [f] Anything else which aids transparency and clarity

Suggested addition:

Rename point [f] to point [g] and add point [f] The judge’s decision will be final and not subject to appeal.

This is to make the decision clean cut and to prevent the purpose and spirit of the incentive being compromised.
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MOTION ON NOTICE 10

Change to DP 11 FINANCE Delete item under DP11.6 on Club District Charges and Donations:

Current Wording:

11.6 Each year the District Executive may request a District Service Charge from clubs. The District Service Charge is to cover expenses at Division and Area level, except for those expenses budgeted for as a District Expense, such as Area Directors travel for their two official visits to clubs in the area.

Delete point 11.6.

This is in contravention of Toastmasters International Administrative Bylaws Article IX: ...The District Council shall conduct all business of the District, shall assume responsibility for the payment, with District Funds, of all debts incurred in the conduct of authorized District activities, and shall not assess or impose any financial obligation on any Member Club or any individual member.

MOTION ON NOTICE 11

Addition to DP 15 HEALTH AND SAFETY - renumbering and adding DP15.1.1 COVID requirements under Health and Safety.

Current wording – not there

Suggested addition:

To change 15.1.1 to read

15.1.1 All Club and District events are to adhere to the Government's latest COVID regulations. Anyone who has cold or flu symptoms, including muscle aches and fatigue, should get a test and stay at home until they have received a negative test result. Hand sanitizer is to be available at all Club and District events.

To amend numbering of all point under 15.1.1 to reflect this addition.

Taking cognisance of our current environment.

MOTION ON NOTICE 12

Correction to APPENDIX DISTRICT AWARD CRITERIA - correction of a typing error under Awards in both Part One and Part Two

Current wording:

Under Laurel Francis Award for Club Coach of the Year History & Notes:

Nominations may be made either by the Club President, Area Director or Division Director. Where there are two club coaches assigned the award may be to one or both club coaches. The nomination must be received by the Club Growth Director no later than 30th July.

Corrected wording:

Nominations may be made either by the Club President, Area Director or Division Director. Where there are two club coaches assigned, the award may be to one or both club coaches. The nomination must be received by the Club Growth Director no later than 30th July.

MOTION ON NOTICE 13

Addition to APPENDIX DISTRICT AWARD CRITERIA - additional wording to be added under Appendix Awards Long Service Awards, History and Notes.

Should a club have a member that has had **unbroken**, continuous membership of 25 years, please apprise the Club Growth Director.

This is not intended to replace the Club Growth Director researching long service membership, but to assist where records are not easily accessible. Earlier Toastmasters International membership records are not available online, so it can be difficult to track long service award recipients. We would not want anyone to miss out.

MOTION ON NOTICE 14

Change to APPENDIX DISTRICT AWARD CRITERIA - deletion of previous criteria under Triple Crown Awards in both Part One and Part Two.

Remove the paragraph for the criteria for the 1 July 2019 to 30 June 2020 period.

Wording to remain:

Criteria:

Three or more educational awards achieved during the same Toastmasters Year as listed on the Toastmasters International Triple Crown report on the TI Dashboard.

This paragraph is now obsolete and includes references to traditional program awards..